



State of West Virginia  
Request For Quotation  
Fuels

Procurement Folder : 401124

Document Description : Open End Contract for Propane at Blackwater Falls SP Lodge

Procurement Type : Agency Master Agreement

Date Issued	Solicitation Closes	Solicitation No	Version	Phase
2017-12-05	2017-12-21 13:30:00	ARFQ 0310 DNR1800000027	1	

**SUBMIT RESPONSES TO:**

BID RESPONSE  
DIVISION OF NATURAL RESOURCES  
PROPERTY & PROCUREMENT OFFICE  
324 4TH AVE  
SOUTH CHARLESTON WV 25303-1228  
US

**VENDOR**

Vendor Name, Address and Telephone  
Bruceston Ag  
P.O. Box 107  
88 Fuel Drive  
Bruceston Mills WV 26525  
304-379-2641

**FOR INFORMATION CONTACT THE**

Angela W Negley  
(304) 558-3397  
angela.w.negley@wv.gov

Signature X *Manuel F. Buehler*

FEIN # 55-0696394

DATE 12/19/17

All offers subject to all terms and conditions contained in this solicitation

DNR1800000027	<b>Document Phase</b>	<b>Document Description</b> Open End Contract for Propane at Blackwater Falls SP Lodge	<b>Page 3 of 3</b>
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**ADDITIONAL TERMS AND CONDITIONS**

See attached document(s) for additional Terms and Conditions

Exhibit A  
Blackwater Falls State Park Lodge Open-End Propane Purchase Contract  
Pricing Page

Item	Estimated Quantity	Description	Unit Price	Extended Amount
1	4	1,999 Gallon Tank Installation	1,000.00	\$ 4000.00
2	1	Vaporizer Installation	1,000.00	\$ 1000.00
Subtotal "A"				\$ 5000.00
Item	Estimated Quantity	Description	Unit Price	Extended Amount
3	4	1,999 Gallon Tank Annual Rental	\$ 100.00	\$ 400.00
4	1	Vaporizer Annual Rental	\$ 150.00	\$ 150.00
Subtotal "B"				\$ 550.00
TOTAL A + B				\$ 5550.00

Green shading indicates vendor input required.

Item	Description	Unit of Measure	Vendor Proposed Pull Terminal	Estimated OPIS Propane Index Price	Vendor Mark Up	Unit Cost	Estimated Quantity* (gallons per year)	Extended Amount (Subtotal C)
5	Propane LP Gas	Per Gallon	MT. Belview	0.60	\$ 1.25	\$0.60	24,000	44,400
1. Subtotal "A" Tank Installation Cost from Exhibit "A" Items 1 through 2 2. Subtotal "B" Tank Rental Cost from Exhibit "B" Items 3 through 4 3. Subtotal "C" Item 5								5000.00
TOTAL Bid Amt.								49,450.00

listed.

Bruce Ag Vendor

Marcus Buer Authorized Vendor Signature

12/19/17 Date

**DESIGNATED CONTACT:** Vendor appoints the individual identified in this Section as the Contract Administrator and the initial point of contact for matters relating to this Contract.

Michael Collins, Director of Operations  
(Name, Title)

Michael Collins / Director of Operations  
(Printed Name and Title)

116 Shannon Drive, Morgantown, WV 26508  
(Address)

304-291-6980  
(Phone Number) / (Fax Number)

mike-collins@bfs.companies.com  
(email address)

**CERTIFICATION AND SIGNATURE:** By signing below, or submitting documentation through wvOASIS, I certify that I have reviewed this Solicitation in its entirety; that I understand the requirements, terms and conditions, and other information contained herein; that this bid, offer or proposal constitutes an offer to the State that cannot be unilaterally withdrawn; that the product or service proposed meets the mandatory requirements contained in the Solicitation for that product or service, unless otherwise stated herein; that the Vendor accepts the terms and conditions contained in the Solicitation, unless otherwise stated herein; that I am submitting this bid, offer or proposal for review and consideration; that I am authorized by the vendor to execute and submit this bid, offer, or proposal, or any documents related thereto on vendor's behalf; that I am authorized to bind the vendor in a contractual relationship; and that to the best of my knowledge, the vendor has properly registered with any State agency that may require registration.

Bruceston Ag  
(Company)

Michael Collins Director of Operations  
(Authorized Signature) (Representative Name, Title)

Michael Collins Director of Operations  
(Printed Name and Title of Authorized Representative)

12-19-17  
(Date)

304-291-6980  
(Phone Number) (Fax Number)

REQUEST FOR QUOTATION  
Blackwater Falls State Park Lodge Open-End Propane Purchase Contract

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7.2.2. Immediate cancellation of one or more release orders issued under this Contract.

7.2.3. Any other remedies available in law or equity.

**8. MISCELLANEOUS:**

**8.1. No Substitutions:** Vendor shall supply only Contract Items submitted in response to the Solicitation unless a contract modification is approved in accordance with the provisions contained in this Contract.

**8.2. Vendor Supply:** Vendor must carry sufficient inventory of the Contract Items being offered to fulfill its obligations under this Contract. By signing its bid, Vendor certifies that it can supply the Contract Items contained in its bid response.

**8.3. Reports:** Vendor shall provide quarterly reports and annual summaries to the Agency showing the Agency's items purchased, quantities of items purchased, and total dollar value of the items purchased. Vendor shall also provide reports, upon request, showing the items purchased during the term of this Contract, the quantity purchased for each of those items, and the total value of purchases for each of those items. Failure to supply such reports may be grounds for cancellation of this Contract.

**8.4. Contract Term:** Term of the contract shall be three (3) years with one (1) optional one (1) year renewal.

**8.5. Contract Manager:** During its performance of this Contract, Vendor must designate and maintain a primary contract manager responsible for overseeing Vendor's responsibilities under this Contract. The Contract Manager must be available during normal business hours to address any customer service or other issues related to this Contract. Vendor should list its Contract manager and his or her contact information below.

**Contract Manager:** Michael Collins

**Telephone Number:** 304-291-6980

**Fax Number:** 304-291-6984

**Email Address:** mike.collins@bfscampuses.com

**Emergency Contact:** Charlie Moyers