

Solicitation Response(SR) Dept: 0310 ID: ESR1027200000003220 Ver.: 1 Function: New Phase: Final

Modified by batch , 10/27/2020

Header  1

General Information   Contact   Default Values   Discount   Document Information   Clarification Request

<b>Procurement Folder:</b> 788419	<b>SO Doc Code:</b> ARFQ
<b>Procurement Type:</b> Agency Purchase Order	<b>SO Dept:</b> 0310
<b>Vendor ID:</b> 00000204338	<b>SO Doc ID:</b> DNR210000016
<b>Legal Name:</b> W HARLEY MILLER CONTRACTORS INC	<b>Published Date:</b> 10/21/20
<b>Alias/DBA:</b>	<b>Close Date:</b> 10/27/20
<b>Total Bid:</b> \$4,300,000.00	<b>Close Time:</b> 13:30
<b>Response Date:</b> 10/27/2020	<b>Status:</b> Closed
<b>Response Time:</b> 13:14	<b>Solicitation Description:</b> Addendum No.01 Blackwater Falls SP - Lodge Renovation
<b>Responded By User ID:</b> whmc0003	<b>Total of Header Attachments:</b> 1
<b>First Name:</b> Tripp	<b>Total of All Attachments:</b> 1
<b>Last Name:</b> Dailey	
<b>Email:</b> tdailey@whmcontractors.	
<b>Phone:</b> 304-267-8959	



**State of West Virginia  
Agency Request for Quote  
Construction**

<b>Proc Folder:</b> 788419			<b>Reason for Modification:</b> Addendum  Addendum No. 01 is issued to publish and distribute the attached information to the Vendor Community.
<b>Doc Description:</b> Addendum No.01 Blackwater Falls SP - Lodge Renovation			
<b>Proc Type:</b> Agency Purchase Order			
<b>Date Issued</b>	<b>Solicitation Closes</b>	<b>Solicitation No</b>	<b>Version</b>
2020-10-21	2020-10-27 13:30	ARFQ 0310 DNR2100000016	2

**BID RECEIVING LOCATION**

BID RESPONSE  
DIVISION OF NATURAL RESOURCES  
PROPERTY & PROCUREMENT OFFICE  
324 4TH AVE  
SOUTH CHARLESTON WV 25303-1228  
US

**VENDOR**

**Vendor Customer Code:** 000000204338  
**Vendor Name :** W. Harley Miller Contractors, Inc.  
**Address :** P. O. Box 945  
**Street :** 1193 Hedgesville Road  
**City :** Martinsburg, WV 25402  
**State :** WV **Country :** USA **Zip :** 25402  
**Principal Contact :** James W. Dailey, III  
**Vendor Contact Phone:** 304-267-8959 **Extension:**

**FOR INFORMATION CONTACT THE BUYER**

James H Adkins  
(304) 558-3397  
jamie.h.adkins@wv.gov

James W. Dailey, III - President  
W. Harley Miller Contractors, Inc.

**Vendor  
Signature X**

**FEIN#** 55-061-8361

**DATE** 10/27/2020

**All offers subject to all terms and conditions contained in this solicitation**

INVOICE TO	SHIP TO
DIVISION OF NATURAL RESOURCES PARKS & RECREATION-PEM SECTION 324 4TH AVE SOUTH CHARLESTON WV 25305 US	DIVISION OF NATURAL RESOURCES BLACKWATER FALLS STATE PARK 1584 BLACKWATER LODGE RD DAVIS WV 26260-0490 US

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
1	Blackwater Falls State Park Lodge Renovations				\$ 4,300,000

Comm Code	Manufacturer	Specification	Model #
72121100			

**Extended Description:**

Construction renovations and improvements to Blackwater Falls SP Lodge. Including ADA upgrades to the existing facility.

SCHEDULE OF EVENTS
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Line	Event	Event Date
1	MANDATORY Pre-bid Meeting 10:00 a.m. ET	2020-10-14
2	Technical Question Due 9:00 a.m. ET	2020-10-19

	Document Phase	Document Description	Page
DNR2100000016	Final	Addendum No.01 Blackwater Falls SP - Lodge Renovation	3

**ADDITIONAL TERMS AND CONDITIONS**

See attached document(s) for additional Terms and Conditions

**BID BOND**

KNOW ALL MEN BY THESE PRESENTS, That we, the undersigned, W. Harley Miller Contractors, Inc.  
of Martinsburg, WV, as Principal, and Liberty Mutual Insurance Company  
of Boston, MA, a corporation organized and existing under the laws of the State of  
MA with its principal office in the City of Boston, as Surety, are held and firmly bound unto the State  
of West Virginia, as Obligee, in the penal sum of Five Percent of Amount Bid (\$ 5%) for the payment of which,  
well and truly to be made, we jointly and severally bind ourselves, our heirs, administrators, executors, successors and assigns.

The Condition of the above obligation is such that whereas the Principal has submitted to the Purchasing Section of the  
Department of Administration a certain bid or proposal, attached hereto and made a part hereof, to enter into a contract in writing for  
Construction renovations and improvements to Blackwater Falls SP Lodge

NOW THEREFORE,

- (a) If said bid shall be rejected, or
- (b) If said bid shall be accepted and the Principal shall enter into a contract in accordance with the bid or proposal  
attached hereto and shall furnish any other bonds and insurance required by the bid or proposal, and shall in all other respects perform  
the agreement created by the acceptance of said bid, then this obligation shall be null and void, otherwise this obligation shall remain in  
full force and effect. It is expressly understood and agreed that the liability of the Surety for any and all claims hereunder shall, in no  
event, exceed the penal amount of this obligation as herein stated.

The Surety, for the value received, hereby stipulates and agrees that the obligations of said Surety and its bond shall be in no  
way impaired or affected by any extension of the time within which the Obligee may accept such bid, and said Surety does hereby  
waive notice of any such extension.

WITNESS, the following signatures and seals of Principal and Surety, executed and sealed by a proper officer of Principal and  
Surety, or by Principal individually if Principal is an individual, this 27th day of October, 2020.

Principal Seal

W. Harley Miller Contractors, Inc.  
(Name of Principal)

By   
(Must be President, Vice President, or  
Duly Authorized Agent)

President  
(Title)

Surety Seal

Liberty Mutual Insurance Company  
(Name of Surety)

By:   
Tammy S. Selbe, Licensed WV Resident Agent Attorney-in-Fact

**IMPORTANT – Surety executing bonds must be licensed in West Virginia to transact surety insurance, must affix its seal, and  
must attach a power of attorney with its seal affixed.**



This Power of Attorney limits the acts of those named herein, and they have no authority to bind the Company except in the manner and to the extent herein stated.

Liberty Mutual Insurance Company
The Ohio Casualty Insurance Company
West American Insurance Company

Certificate No: 8201353-014055

POWER OF ATTORNEY

KNOWN ALL PERSONS BY THESE PRESENTS: That The Ohio Casualty Insurance Company is a corporation duly organized under the laws of the State of New Hampshire, that Liberty Mutual Insurance Company is a corporation duly organized under the laws of the State of Massachusetts, and West American Insurance Company is a corporation duly organized under the laws of the State of Indiana (herein collectively called the "Companies"), pursuant to and by authority herein set forth, does hereby name, constitute and appoint, Jaime L. Carpenter, Kimberly L. Miles, Tammy S. Selbe, Douglas P. Taylor, Andrew K. Teeter

all of the city of Charleston state of West Virginia each individually if there be more than one named, its true and lawful attorney-in-fact to make, execute, seal, acknowledge and deliver, for and on its behalf as surety and as its act and deed, any and all undertakings, bonds, recognizances and other surety obligations, in pursuance of these presents and shall be as binding upon the Companies as if they have been duly signed by the president and attested by the secretary of the Companies in their own proper persons.

IN WITNESS WHEREOF, this Power of Attorney has been subscribed by an authorized officer or official of the Companies and the corporate seals of the Companies have been affixed thereto this 3rd day of June, 2019.



Liberty Mutual Insurance Company
The Ohio Casualty Insurance Company
West American Insurance Company

By: David M. Carey, Assistant Secretary

State of PENNSYLVANIA
County of MONTGOMERY

On this 3rd day of June, 2019 before me personally appeared David M. Carey, who acknowledged himself to be the Assistant Secretary of Liberty Mutual Insurance Company, The Ohio Casualty Company, and West American Insurance Company, and that he, as such, being authorized so to do, execute the foregoing instrument for the purposes therein contained by signing on behalf of the corporations by himself as a duly authorized officer.

IN WITNESS WHEREOF, I have hereunto subscribed my name and affixed my notarial seal at King of Prussia, Pennsylvania, on the day and year first above written.



COMMONWEALTH OF PENNSYLVANIA
Notarial Seal
Teresa Pastella, Notary Public
Upper Merion Twp., Montgomery County
My Commission Expires March 28, 2021
Member, Pennsylvania Association of Notaries

By: Teresa Pastella, Notary Public

This Power of Attorney is made and executed pursuant to and by authority of the following By-laws and Authorizations of The Ohio Casualty Insurance Company, Liberty Mutual Insurance Company, and West American Insurance Company which resolutions are now in full force and effect reading as follows:

ARTICLE IV - OFFICERS: Section 12. Power of Attorney.

Any officer or other official of the Corporation authorized for that purpose in writing by the Chairman or the President, and subject to such limitation as the Chairman or the President may prescribe, shall appoint such attorneys-in-fact, as may be necessary to act in behalf of the Corporation to make, execute, seal, acknowledge and deliver as surety any and all undertakings, bonds, recognizances and other surety obligations. Such attorneys-in-fact, subject to the limitations set forth in their respective powers of attorney, shall have full power to bind the Corporation by their signature and execution of any such instruments and to attach thereto the seal of the Corporation. When so executed, such instruments shall be as binding as if signed by the President and attested to by the Secretary. Any power or authority granted to any representative or attorney-in-fact under the provisions of this article may be revoked at any time by the Board, the Chairman, the President or by the officer or officers granting such power or authority.

ARTICLE XIII - Execution of Contracts: Section 5. Surety Bonds and Undertakings.

Any officer of the Company authorized for that purpose in writing by the chairman or the president, and subject to such limitations as the chairman or the president may prescribe, shall appoint such attorneys-in-fact, as may be necessary to act in behalf of the Company to make, execute, seal, acknowledge and deliver as surety any and all undertakings, bonds, recognizances and other surety obligations. Such attorneys-in-fact subject to the limitations set forth in their respective powers of attorney, shall have full power to bind the Company by their signature and execution of any such instruments and to attach thereto the seal of the Company. When so executed such instruments shall be as binding as if signed by the president and attested by the secretary.

Certificate of Designation - The President of the Company, acting pursuant to the Bylaws of the Company, authorizes David M. Carey, Assistant Secretary to appoint such attorneys-in-fact as may be necessary to act on behalf of the Company to make, execute, seal, acknowledge and deliver as surety any and all undertakings, bonds, recognizances and other surety obligations.

Authorization - By unanimous consent of the Company's Board of Directors, the Company consents that facsimile or mechanically reproduced signature of any assistant secretary of the Company, wherever appearing upon a certified copy of any power of attorney issued by the Company in connection with surety bonds, shall be valid and binding upon the Company with the same force and effect as though manually affixed.

I, Renee C. Llewellyn, the undersigned, Assistant Secretary, The Ohio Casualty Insurance Company, Liberty Mutual Insurance Company, and West American Insurance Company do hereby certify that the original power of attorney of which the foregoing is a full, true and correct copy of the Power of Attorney executed by said Companies, is in full force and effect and has not been revoked.

IN TESTIMONY WHEREOF, I have hereunto set my hand and affixed the seals of said Companies this 27th day of October, 2020.



By: Renee C. Llewellyn, Assistant Secretary

Not valid for mortgage, note, loan, letter of credit, currency rate, interest rate or residual value guarantees.

To confirm the validity of this Power of Attorney call 1-610-832-8240 between 9:00 am and 4:30 pm EST on any business day.

EXHIBIT A – PRICING PAGE  
**Blackwater Falls State Park**  
**Blackwater Falls Lodge Renovations**

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Name of Vendor:

W. Harley Miller Contractors, Inc.

Address of Vendor:

P. O. Box 945  
Martinsburg, WV 25402

Phone Number of Vendor:

304-267-8959

WV Contractors License No.

**WV-** 005270

We, the undersigned, having examined the site and being familiar with the local conditions affecting the cost of the work and also being familiar with the general conditions to bidders, drawings, and specifications, hereby proposes to furnish all materials, equipment, and labor to complete all work in a workmanlike manner, as described in the Bidding documents.

**“A” Base Bid**

The Base Bid shall consist of all the work described in the Bidding Documents including the Plans, Project Manual, and any addendums not identified as an additive alternate.

**Total Base Bid:**

Lump sum for all labor, materials, and equipment necessary for a complete project.

**Written in numbers.**

4,300,000 -

**Total Base Bid: “A”**

Lump sum for all labor, materials, and equipment necessary for a complete project.

**Written in words.**

Four million three hundred thousand dollars

EXHIBIT A – PRICING PAGE  
Blackwater Falls State Park  
Blackwater Falls Lodge Renovations

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**Additive Alternates**

**“B” Alternate No. 1** - ADD TO THE BASE BID ALL LABOR AND MATERIAL TO PROVIDE THE FOLLOWING: *‘Replace exterior room windows on first and second floor. Additional, replace storefront on First floor per drawings A4.50, A5.00 & A5.01 as indicated on Drawing and as specified in Section 08 5413 “FIBERGLASS WINDOWS”,’* UNDER BASE BID.

**Total “B” Alternate No. 1**  
**Bid:** Lump sum for all labor, materials, and equipment necessary for a complete project.  
**Written in numbers.**

269,000

**Total “B” Alternate No. 1**  
**Bid:** Lump sum for all labor, materials, and equipment necessary for a complete project.  
**Written in words.**

Two hundred sixty nine thousand dollars

**“C” Alternate No. 2** - ADD TO THE BASE BID ALL LABOR AND MATERIAL TO PROVIDE THE FOLLOWING: *‘Paint entire Lodge Exterior per drawings A5.00 & A5.01 as indicated on Drawing and as specified in Section 09 9113 “EXTERIOR PAINTING”,’* AS INDICATED ON THE ARCHITECTURAL DRAWINGS.

**Total “C” Alternate No. 2**  
**Bid:** Lump sum for all labor, materials, and equipment necessary for a complete project.  
**Written in numbers.**

69,000

**Total “C” Alternate No. 2**  
**Bid:** Lump sum for all labor, materials, and equipment necessary for a complete project.  
**Written in words.**

Sixty-nine thousand dollars



EXHIBIT A – PRICING PAGE  
Blackwater Falls State Park  
Blackwater Falls Lodge Renovations

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**“D” Alternate No. 3** - ADD TO THE BASE BID ALL LABOR AND MATERIAL TO PROVIDE THE FOLLOWING: *Provide Landscaping and driveway improvements per drawings C101 & A2.20 as indicated on Drawing and as specified in Section 32 9200 “TURF & GRASSES” & 329300 “PLANTS”, AS INDICATED ON THE ARCHITECTURAL DRAWINGS.*

**Total “D” Alternate No. 3**

**Bid:** Lump sum for all labor, materials, and equipment necessary for a complete project.

**Written in numbers.**

69,000

**Total “D” Alternate No. 3**

**Bid:** Lump sum for all labor, materials, and equipment necessary for a complete project.

**Written in words.**

Sixty nine thousand dollars

**Total Bid Amount is the TOTALS of A + B + C +D=**

\$ 4,707,000-

## ADDITIONAL TERMS AND CONDITIONS (Construction Contracts Only)

**1. CONTRACTOR'S LICENSE:** W. Va. Code § 21-11-2 requires that all persons desiring to perform contracting work in this state be licensed. The West Virginia Contractors Licensing Board is empowered to issue the contractor's license. Applications for a contractor's license may be made by contacting the West Virginia Division of Labor. W. Va. Code § 21-11-11 requires any prospective Vendor to include the contractor's license number on its bid. If an apparent low bidder fails to submit a license number in accordance with this section, the Property and Procurement Office will promptly request by telephone and electronic mail that the low bidder and the second low bidder provide the license number within one business day of the request. Failure of the bidder to provide the license number within one business day of receiving the request shall result in disqualification of the bid. Vendors should include a contractor's license number in the space provided below.

Contractor's Name: W. Harley Miller Contractors, Inc.

Contractor's License No.: WV- 005270

The apparent successful Vendor must furnish a copy of its contractor's license prior to the issuance of a contract award document.

**2. DRUG-FREE WORKPLACE AFFIDAVIT:** W. Va. Code § 21-1D-5 provides that any solicitation for a public improvement contract requires each Vendor that submits a bid for the work to submit an affidavit that the Vendor has a written plan for a drug-free workplace policy. If the affidavit is not submitted with the bid submission, the Property and Procurement Office shall promptly request by telephone and electronic mail that the low bidder and second low bidder provide the affidavit within one business day of the request. Failure to submit the affidavit within one business day of receiving the request shall result in disqualification of the bid. To comply with this law, Vendor should complete the enclosed drug-free workplace affidavit and submit the same with its bid. Failure to submit the signed and notarized drugfree workplace affidavit or a similar affidavit that fully complies with the requirements of the applicable code, within one (1) business day of being requested to do so shall result in disqualification of Vendor's bid. Pursuant to W. Va. Code 21-1D-2(b) and (k), this provision does not apply to public improvement contracts the value of which is \$100,000 or less or temporary or emergency repairs.

**2.1. DRUG-FREE WORKPLACE POLICY:** Pursuant to W. Va. Code § 21-1D-4, Vendor and its subcontractors must implement and maintain a written drug-free workplace policy that complies with said article. The awarding public authority shall cancel this contract if: (1) Vendor fails to implement and maintain a written drug-free workplace policy described in the preceding paragraph, (2) Vendor fails to provide information regarding implementation of its drug-free workplace policy at the request of the public authority; or (3) Vendor provides to the public authority false information regarding the contractor's drug-free workplace policy.

Pursuant to W. Va. Code 21-1D-2(b) and (k), this provision does not apply to public improvement contracts the value of which is \$100,000 or less or temporary or emergency repairs.

**3. DRUG FREE WORKPLACE REPORT:** Pursuant to W. Va. Code § 21-1D-7b, no less than once per year, or upon completion of the project, every contractor shall provide a certified report to the public authority which let the contract. For contracts over \$25,000, the public authority shall be

# CONTRACTOR LICENSE

Authorized by the

**West Virginia Contractor Licensing Board**

**Number:**

WV005270

**Classification:**

ELECTRICAL	ROOFING
GENERAL BUILDING	CONCRETE
GENERAL ENGINEERING	MASONRY
HEATING, VENTILATING & COOLING	SIDING
MULTIFAMILY	ASPHALT
PIPING	EXCAVATION
PLUMBING	DRYWALL
RESIDENTIAL	STEEL ERECTION
SPECIALTY	LOW VOLTAGE SYSTEMS

W HARLEY MILLER CONTRACTORS INC  
DBA W HARLEY MILLER SYSTEMS  
PO BX 945  
MARTINSBURG, WV 25402

**Date Issued**

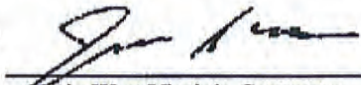
**Expiration Date**

SEPTEMBER 18, 2020

SEPTEMBER 18, 2021

**WEST VIRGINIA  
CONTRACTOR  
LICENSING  
BOARD**

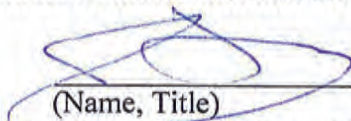
  
Authorized Company Signature

  
Chair, West Virginia Contractor  
Licensing Board

This license, or a copy thereof, must be posted in a conspicuous place at every construction site where work is being performed. This license number must appear in all advertisements, on all bid submissions and on all fully executed and binding contracts. This license cannot be assigned or transferred by licensee. Issued under provisions of West Virginia Code, Chapter 21, Article 11.



**DESIGNATED CONTACT:** Vendor appoints the individual identified in this Section as the Contract Administrator and the initial point of contact for matters relating to this Contract.

  
\_\_\_\_\_  
President  
(Name, Title)  
James W. Dailey, III-President  
\_\_\_\_\_  
(Printed Name and Title)  
P. O. Box 945                      Martinsburg, WV 25402  
\_\_\_\_\_  
(Address)  
304-267-8959                      304-267-3847  
\_\_\_\_\_  
(Phone Number) / (Fax Number)  
tdailey@whmcontractors.com  
\_\_\_\_\_  
(email address)

**CERTIFICATION AND SIGNATURE:** By signing below, or submitting documentation through wvOASIS, I certify that I have reviewed this Solicitation in its entirety; that I understand the requirements, terms and conditions, and other information contained herein; that this bid, offer or proposal constitutes an offer to the State that cannot be unilaterally withdrawn; that the product or service proposed meets the mandatory requirements contained in the Solicitation for that product or service, unless otherwise stated herein; that the Vendor accepts the terms and conditions contained in the Solicitation, unless otherwise stated herein; that I am submitting this bid, offer or proposal for review and consideration; that I am authorized by the vendor to execute and submit this bid, offer, or proposal, or any documents related thereto on vendor's behalf; that I am authorized to bind the vendor in a contractual relationship; and that to the best of my knowledge, the vendor has properly registered with any State agency that may require registration.

W. Harley Miller Contractors, Inc.  
\_\_\_\_\_  
(Company)

  
\_\_\_\_\_  
-President  
(Authorized Signature) (Representative Name, Title)

James W. Dailey, III-President  
\_\_\_\_\_  
(Printed Name and Title of Authorized Representative)

10/27/2020  
\_\_\_\_\_  
(Date)

304-267-8959                      304-267-3847  
\_\_\_\_\_  
(Phone Number) (Fax Number)

ADDENDUM ACKNOWLEDGEMENT FORM  
SOLICITATION NO.: ARFQ DNR21\*16

Instructions: Please acknowledge receipt of all addenda issued with this solicitation by completing this addendum acknowledgment form. Check the box next to each addendum received and sign below. Failure to acknowledge addenda may result in bid disqualification.

Acknowledgment: I hereby acknowledge receipt of the following addenda and have made the necessary revisions to my proposal, plans and/or specification, etc.

Addendum Numbers Received:

*(Check the box next to each addendum received)*

- |  |  |
|--|--|
| <input checked="" type="checkbox"/> Addendum No. 1 | <input type="checkbox"/> Addendum No. 6  |
| <input type="checkbox"/> Addendum No. 2            | <input type="checkbox"/> Addendum No. 7  |
| <input type="checkbox"/> Addendum No. 3            | <input type="checkbox"/> Addendum No. 8  |
| <input type="checkbox"/> Addendum No. 4            | <input type="checkbox"/> Addendum No. 9  |
| <input type="checkbox"/> Addendum No. 5            | <input type="checkbox"/> Addendum No. 10 |

I understand that failure to confirm the receipt of addenda may be cause for rejection of this bid. I further understand that any verbal representation made or assumed to be made during any oral discussion held between Vendor's representatives and any state personnel is not binding. Only the information issued in writing and added to the specifications by an official addendum is binding.

W. Harley Miller Contractors, Inc.

Company

  
Authorized Signature

10/27/2020

Date

NOTE: This addendum acknowledgment should be submitted with the bid to expedite document processing.

REQUEST FOR QUOTATION  
Blackwater Falls State Park  
Blackwater Falls Lodge Renovations

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**9. SUBSTITUTIONS:** Any substitution requests must be submitted in accordance with the official question and answer period described in the INSTRUCTIONS TO VENDORS SUBMITTING BIDS, Paragraph 4. Vendor Question Deadline.

**10. FACILITIES ACCESS:** Performance of Contract Services may require access cards and/or keys to gain entrance to Agency's facilities. In the event that access cards and/or keys are required:

**10.1.** Vendor must identify principal service personnel which will be issued access cards and/or keys to perform service.

**10.2.** Vendor will be responsible for controlling cards and keys and will pay replacement fee, if the cards or keys become lost or stolen.

**10.3.** Vendor shall notify Agency immediately of any lost, stolen, or missing card or key.

**10.4.** Anyone performing under this Contract will be subject to Agency's security protocol and procedures.

**10.5.** Vendor shall inform all staff of Agency's security protocol and procedures.

**11. MISCELLANEOUS:**

**11.1. Contract Manager:** During its performance of this Contract, Vendor must designate and maintain a primary contract manager responsible for overseeing Vendor's responsibilities under this Contract. The Contract manager must be available during normal business hours to address any customer service or other issues related to this Contract. Vendor should list its Contract manager and his or her contact information below.

**Contract Manager:** James W. Dailey, III

**Telephone Number:** 304-267-8959

**Fax Number:** 304-267-3847

**Email Address:** tdailey@whmcontractors.com



**State of West Virginia  
DRUG FREE WORKPLACE CONFORMANCE AFFIDAVIT  
West Virginia Code §21-1D-5**

**STATE OF WEST VIRGINIA,**

**COUNTY OF Berkeley, TO-WIT:**

I, James W. Dailey, III, after being first duly sworn, depose and state as follows:

1. I am an employee of W. Harley Miller Contractors, Inc.; and,  
(Company Name)
2. I do hereby attest that W. Harley Miller Contractors, Inc.  
(Company Name)

maintains a written plan for a drug-free workplace policy and that such plan and policy are in compliance with **West Virginia Code §21-1D**.

The above statements are sworn to under the penalty of perjury.

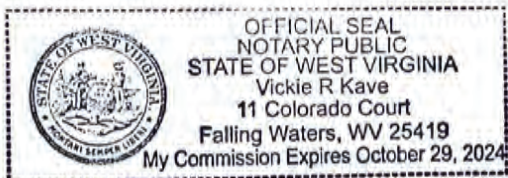
Printed Name: James W. Dailey, III  
 Signature:   
 Title: President  
 Company Name: W. Harley Miller Contractors, Inc.  
 Date: 10/27/2020

Taken, subscribed and sworn to before me this 27th day of October, 2020.

By Commission expires October 29, 2024

(Seal)

(Notary Public)





West Virginia Ethics Commission  
**Disclosure of Interested Parties to Contracts**

(Required by W. Va. Code § 6D-1-2)

Name of Contracting Business Entity: W. Harley Miller Address: P. O. Box 945  
Contractors, Inc. Martinsburg, WV 25402

Name of Authorized Agent: James W. Dailey, III Address: 563 Elegant Dr., Martinsburg, WV

Contract Number: TBD Contract Description: BWFSP Lodge Renovations

Governmental agency awarding contract: WV DNR

Check here if this is a Supplemental Disclosure

List the Names of Interested Parties to the contract which are known or reasonably anticipated by the contracting business entity for each category below (attach additional pages if necessary):

**1. Subcontractors or other entities performing work or service under the Contract**

Check here if none, otherwise list entity/individual names below.

**2. Any person or entity who owns 25% or more of contracting entity (not applicable to publicly traded entities)**

Check here if none, otherwise list entity/individual names below.

**3. Any person or entity that facilitated, or negotiated the terms of, the applicable contract (excluding legal services related to the negotiation or drafting of the applicable contract)**

Check here if none, otherwise list entity/individual names below.

Signature: 


Date Signed: 10/27/2020

**Notary Verification**

State of West Virginia, County of Berkeley:

I, James W. Dailey, III, the authorized agent of the contracting business entity listed above, being duly sworn, acknowledge that the Disclosure herein is being made under oath and under the penalty of perjury.

Taken, sworn to and subscribed before me this 27th day of October, 2020.

  
Notary Public's Signature

**To be completed by State Agency:**

Date Received by State Agency: \_\_\_\_\_

Date submitted to Ethics Commission: \_\_\_\_\_

Governmental agency submitting Disclosure: \_\_\_\_\_



STATE OF WEST VIRGINIA  
Purchasing Division

# PURCHASING AFFIDAVIT

**CONSTRUCTION CONTRACTS:** Under W. Va. Code § 5-22-1(i), the contracting public entity shall not award a construction contract to any bidder that is known to be in default on any monetary obligation owed to the state or a political subdivision of the state, including, but not limited to, obligations related to payroll taxes, property taxes, sales and use taxes, fire service fees, or other fines or fees.

**ALL CONTRACTS:** Under W. Va. Code §5A-3-10a, no contract or renewal of any contract may be awarded by the state or any of its political subdivisions to any vendor or prospective vendor when the vendor or prospective vendor or a related party to the vendor or prospective vendor is a debtor and: (1) the debt owed is an amount greater than one thousand dollars in the aggregate; or (2) the debtor is in employer default.

**EXCEPTION:** The prohibition listed above does not apply where a vendor has contested any tax administered pursuant to chapter eleven of the W. Va. Code, workers' compensation premium, permit fee or environmental fee or assessment and the matter has not become final or where the vendor has entered into a payment plan or agreement and the vendor is not in default of any of the provisions of such plan or agreement.

**DEFINITIONS:**

**"Debt"** means any assessment, premium, penalty, fine, tax or other amount of money owed to the state or any of its political subdivisions because of a judgment, fine, permit violation, license assessment, defaulted workers' compensation premium, penalty or other assessment presently delinquent or due and required to be paid to the state or any of its political subdivisions, including any interest or additional penalties accrued thereon.

**"Employer default"** means having an outstanding balance or liability to the old fund or to the uninsured employers' fund or being in policy default, as defined in W. Va. Code § 23-2c-2, failure to maintain mandatory workers' compensation coverage, or failure to fully meet its obligations as a workers' compensation self-insured employer. An employer is not in employer default if it has entered into a repayment agreement with the Insurance Commissioner and remains in compliance with the obligations under the repayment agreement.

**"Related party"** means a party, whether an individual, corporation, partnership, association, limited liability company or any other form or business association or other entity whatsoever, related to any vendor by blood, marriage, ownership or contract through which the party has a relationship of ownership or other interest with the vendor so that the party will actually or by effect receive or control a portion of the benefit, profit or other consideration from performance of a vendor contract with the party receiving an amount that meets or exceeds five percent of the total contract amount.

**AFFIRMATION:** By signing this form, the vendor's authorized signer affirms and acknowledges under penalty of law for false swearing (W. Va. Code §61-5-3) that: (1) for construction contracts, the vendor is not in default on any monetary obligation owed to the state or a political subdivision of the state, and (2) for all other contracts, that neither vendor nor any related party owe a debt as defined above and that neither vendor nor any related party are in employer default as defined above, unless the debt or employer default is permitted under the exception above.

**WITNESS THE FOLLOWING SIGNATURE:**

Vendor's Name: W. Harley Miller Contractors, Inc.

Authorized Signature: [Signature] Date: 10/27/2020

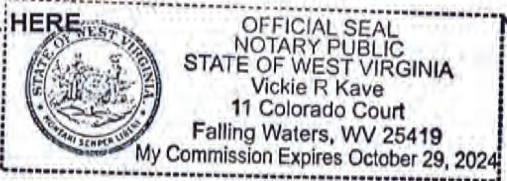
State of West Virginia

County of Berkeley, to-wit:

Taken, subscribed, and sworn to before me this 27<sup>th</sup> day of October, 2020.

My Commission expires October 29, 2024.

AFFIX SEAL HERE



NOTARY PUBLIC Vickie R Kave