304-755-0999

Solicitation Response(SR) Dept: 0310 ID: ESR10262100000002627 Ver.: 1 Function: New Modified by batch, 10/26/2021 Header **@**2 Ē **General Information** Contact Default Values Discount Document Information Clarification Request **Procurement Folder:** SO Doc Code: 937184 **ARFQ Procurement Type:** SO Dept: Agency Master Agreement 0310 Vendor ID: SO Doc ID: 000000102616 DNR2200000010 **Published Date:** Legal Name: 10/15/21 KEMRON ENVIRONMENTAL SERVICES INC Close Date: Alias/DBA: 10/26/21 **Close Time: Total Bid:** 13:30 \$230,117.86 Status: Response Date: Closed 10/26/2021 **Solicitation Description:** Response Time: Addendum No.01 Open-End 12:58 WWTP System Responded By User ID: **Total of Header Attachments:** KEMRONCharleston First Name: **Total of All Attachments:** Terry **Last Name:** Wilfong Email: tlwilfong@kemron.com Phone:



### State of West Virginia **Agency Request for Quote** Service - Prof

**Proc Folder:** 937184 Reason for Modification: Doc Description: Addendum No.01 Open-End WWTP System Assessment/Monitoring Addendum Addendum No. 01 is issued to publish and distribute the attached information to the **Proc Type:** Agency Master Agreement Vendor Community. **Date Issued** Solicitation Closes Solicitation No. Version

DNR2200000010

0310

### **BID RECEIVING LOCATION**

**BID RESPONSE** 

2021-10-15

DIVISION OF NATURAL RESOURCES

PROPERTY & PROCUREMENT OFFICE

2021-10-26

324 4TH AVE

SOUTH CHARLESTON

WV 25303-1228

13:30

US

#### **VENDOR**

Vendor Customer Code: 000000102616

Vendor Name: KEMRON Environmental Services, Inc.

Address: 108 Craddock Way, Suite 5

Street:

City: Poca

**Zip**: 25159 Country: Putnam State: WV

ARFQ

Principal Contact: Terry L. Wilfong, Jr., LRS

Vendor Contact Phone: 304-755-0999 Extension: 6101

### FOR INFORMATION CONTACT THE BUYER

James H Adkins (304) 558-3397

jamie.h.adkins@wv.gov

Vendor Signature X

FEIN# 11-2393978

October 26, 2021 DATE

All offers subject to all terms and conditions contained in this solicitation

Date Printed: Oct 15, 2021 Page 1

FORM ID: WV-PRC-ARFQ-002 2020/05

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### **ADDITIONAL INFORMATION**

The West Virginia Division of Natural Resources - PEM Section is soliciting bids to establish an open-end contract for Wastewater Treatment Plant Systems Assessment, Consulting, Monitoring and Reporting Control Management Services for specific WVDNR facilities.

INVOICE TO		SHIP TO	
LOCATIONS		VARIOUS AGENCY LOCATIONS AS INDICATED BY ORDER	
No City US	WV	No City US	WV

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
1	WWTP Assessment, Consulting, Moni Reporting Control	toring &			\$230,117.86

Comm Code	Manufacturer	Specification	Model #	
81101527				

### **Extended Description:**

Vendor is to use Exhibit A Pricing Pages to submit their bid. Exhibit A must be submitted at bid opening.

SCHEDULE OF EVENTS				
Line	<u>Event</u>	Event Date		
1	Non-Mandatory PRE-BID MEETING @ 11 a.m.	2021-10-06		
2	TECHNICAL QUESTION DEADLINE 9 a.m, ET	2021-10-14		

	Document Phase	Document Description	Page 3
DNR2200000010		Addendum No.01 Open-End WWTP System Assessment/Monitoring	

# ADDITIONAL TERMS AND CONDITIONS

See attached document(s) for additional Terms and Conditions

# ADDENDUM ACKNOWLEDGEMENT FORM SOLICITATION NO.: ARFQ DNR22\*10

Instructions: Please acknowledge receipt of all addenda issued with this solicitation by completing this addendum acknowledgment form. Check the box next to each addendum received and sign below. Failure to acknowledge addenda may result in bid disqualification.

Acknowledgment: I hereby acknowledge receipt of the following addenda and have made the necessary revisions to my proposal, plans and/or specification, etc.

Addendum Numbers Received: (Check the box next to each addendum received)	ived)
✓ Addendum No. 1  ☐ Addendum No. 2  ☐ Addendum No. 3  ☐ Addendum No. 4  ☐ Addendum No. 5	☐ Addendum No. 6 ☐ Addendum No. 7 ☐ Addendum No. 8 ☐ Addendum No. 9 ☐ Addendum No. 10
I further understand that any verbal represent discussion held between Vendor's represent	pt of addenda may be cause for rejection of this bid. tation made or assumed to be made during any oral atives and any state personnel is not binding. Only d to the specifications by an official addendum is
KEMRON Environmental Services, Inc.  Company  Authorized Signature  October 26, 2021	
Date  NOTE: This addendum acknowledgement sl	hould be submitted with the bid to expedite document

processing.

20171020v

**DESIGNATED CONTACT:** Vendor appoints the individual identified in this Section as the Contract Administrator and the initial point of contact for matters relating to this Contract.

/Regional Manager
Name, Title
Terry L Wilfong, Jr., LRS
(Printed Name and Title)
108 Craddock Way, Suite 5, Poca, West Virginia 25159
(Address)
304-755-0999/304-755-0990
(Phone Number) / (Fax Number)
tlwilfong@kemron.com
(email address)

CERTIFICATION AND SIGNATURE: By signing below, or submitting documentation through wvOASIS, I certify that I have reviewed this Solicitation in its entirety; that I understand the requirements, terms and conditions, and other information contained herein; that this bid, offer or proposal constitutes an offer to the State that cannot be unilaterally withdrawn; that the product or service proposed meets the mandatory requirements contained in the Solicitation for that product or service, unless otherwise stated herein; that the Vendor accepts the terms and conditions contained in the Solicitation, unless otherwise stated herein; that I am submitting this bid, offer or proposal for review and consideration; that I am authorized by the vendor to execute and submit this bid, offer, or proposal, or any documents related thereto on vendor's behalf; that I am authorized to bind the vendor in a contractual relationship; and that to the best of my knowledge, the vendor has properly registered with any State agency that may require registration.

KEMRON Environmen	ntal Services, Inc.
(Company)	Terry L. Wilfong, Jr., LRS/Regional Manager
(Authorized signature) (	Representative Name, Title)
Terry L Wilfong, Jr., L	.RS/Regional Manager
	of Authorized Representative)
October 26, 2021	
(Date)	
304-755-0999/304-75	5-0990
(Phone Number) (Fax N	umber)

### REQUEST FOR OUOTATION

# West Virginia Division of Natural Resources - PEM Section Wastewater Treatment Plant Systems

Assessment, Consulting, Monitoring and Reporting Control Management

Contract Manager: Terry L. Wilfong, Jr., LRS

Telephone Number: 304-755-0999

Fax Number: 304-755-0990

Email Address: tlwilfong@kemron.com

11.4 Emergency Response/After Hours Contract Manager: During its performance of this Contract, Vendor must designate and maintain a primary emergency response and afterhours contract manager responsible for overseeing Vendor's responsibilities under this Contract. The Emergency Response and After-Hours Contract manager must be available at all hours beyond normal business hour, seven days a week to address any customer service or other issues related to this Contract. Vendor should list its Emergency Response and After-Hours Contract manager and his or her contact information below.

Contract Manager: Terry L. Wilfong, Jr., LRS

Telephone Number: 304-741-0366

Fax Number: 304-755-0990

Email Address: tlwilfong@kemron.com

### **EXHIBIT A - PRICING PAGE**

# WVDNR Wastewater Treatment Plant System Assessment, Consulting, Monitoring and Reporting Control Management

Item #	Facility Site/Description	Unit	Unit Cost*	# of Units	Extended Cost
	Audra State Park	Month	\$865.28	12	\$10,383.36
	Babcock State Park	Month	\$1,026.46	12	\$12,317.52
	Beech Fork State Park	Month	\$537.67	12	\$6,452.04
	Bluestone State Park	Month	\$830.05	12	\$9,960.60
	Camp Creek State Park	Month	\$704.03	12	\$8,448.36
	Cass Scenic Railroad State Park	Month	\$2,145.66	12	\$25,747.92
	Cedar Creek State Park	Month	\$622.44	12	\$7,469.28
	Chief Logan Lodge/Conference Center	Month	\$498.13	12	\$5,977.56
	Chief Logan State Park	Month	\$335.08	12	\$4,020.96
	Coopers Rock State Forest	Month	\$642.73	12	\$7,712.76
	Holly River State Park	Month	\$687.97	12	\$8,255.64
4.1 - 4.4	Kanawha State Forest	Month	\$570.37	12	\$6,844.44
	Lost River State Park	Month	\$587.97	12	\$7,055.64
	Moncove Lake State Park	Month	\$1,020.79	12	\$12,249.48
	North Bend State Park	Month	\$717.11	12	\$8,605.32
	Panther State Forest	Month	\$672.01	12	\$8,064.12
	Pipestem Resort State Park	Month	\$1,125.59	12	\$13,507.08
	Prickett's Fort State Park	Month	\$454.74	12	\$5,456.88
	Twin Falls Resort State Park	Month	\$712.09	12	\$8,545.08
	Tygart Lake State Park	Month	\$899.34	12	\$10,792.08
	Valley Falls State Park	Month	\$680.31	12	\$8,163.72
	Watoga State Park	Month	\$1,352.12	12	\$16,225.44
	WV State Wildlife Center	Month	\$535.85	12	\$6,430.20
s Need	ed Services at the Discretion of the Agenc	zv.			
Item#	Facility Site/Description	Unit	Unit Cost*	# of Units	Extended Cost
5.1	On-Site Management	Hour	\$92.48	1	\$92.48
5.2	Emergency Response & After Hours	Hour	\$173.71	1	\$173.71
5.3	Training for Certified WW Plant Operators	Event	\$92.48	1	\$92.48
5.4	Annual Training of WW Plant Operators	Event	\$1,601.17	1	\$1,601.17
5.5	Additional On-Site Visits	Hour	\$127.47	1	\$127.47
.6 Samp	ling as required by the WVDEP permit re	quirements *			
5.6.1	1 17 1 17 17 17 17 17 17 17 17 17 17 17	Sample Event	\$170.28	1	\$170.28
5.6.5	Audra State Park	Sample Event		1	\$69.98
5.6.6		Sample Event		1	\$0
5.6.1		Sample Event	\$681.11	1	\$681.11
5.6.5	Babcock State Park	Sample Event		1	\$377.91
5.6.6		Sample Event		1	\$480.56

### **EXHIBIT A - PRICING PAGE**

# WVDNR Wastewater Treatment Plant System Assessment, Consulting, Monitoring and Reporting Control Management

Item #	Facility Site/Description	Unit	Unit Cost*	# of Units	Extended Cost
5.6.1		Sample Event	\$170.28	1	\$170.28
5.6.5	Beech Fork State Park	Sample Event	\$94.48	1	\$94.48
5.6.6		Sample Event	\$0	1	\$0
5.6.1		Sample Event	\$340.56	1	\$340.56
5.6.5	Bluestone State Park	Sample Event	\$188.96	1	\$188.96
5.6.6		Sample Event	\$215.78	1	\$215.78
5.6.1		Sample Event	\$170.28	1	\$170.28
5.6.5	Camp Creek State Park	Sample Event	\$94.48	1	\$94.48
5.6.6		Sample Event	\$0	1	\$0
5.6.1		Sample Event	\$170.28	1	\$170.28
5.6.5	Cass Scenic Railroad State Park	Sample Event	\$94.48	1	\$94.48
5.6.6		Sample Event	\$215.78	1	\$215.78
5.6.1		Sample Event	\$170.28	1	\$170.28
5.6.5	Cedar Creek State Park	Sample Event	\$94.48	1	\$94.48
5.6.6		Sample Event	\$0	1	\$0
5.6.1		Sample Event	\$170.28	1	\$170.28
5.6.5	Chief Logan Lodge/Conference Center	Sample Event	\$94.48	1	\$94.48
5.6.6		Sample Event	\$0	1	\$0
5.6.1		Sample Event	\$170.28	1	\$170.28
5.6.5	Chief Logan State Park	Sample Event	\$94.48	1	\$94.48
5.6.6		Sample Event	\$0	1	\$0
5.6.1		Sample Event	\$170.28	1	\$170.28
5.6.5	Coopers Rock State Forest	Sample Event	\$94.48	1	\$94.48
5.6.6		Sample Event	\$0	1	\$0
5.6.1	7 :	Sample Event	\$170.28	1	\$170.28
5.6.5	Holly River State Park	Sample Event	\$69.98	1	\$69.98
5.6.6		Sample Event	\$0	1	\$0
5.6.1		Sample Event	\$170.28	1	\$170.28
5.6.5	Kanawha State Forest	Sample Event	\$94.48	1	\$94.48
5.6.6		Sample Event	\$0	1	\$0
5.6.1		Sample Event	\$170.28	1	\$170.28
5.6.5	Lost River State Park	Sample Event	\$94.48	1	\$94.48
5.6.6		Sample Event	\$0	1	\$0
5.6.1		Sample Event	\$170.28	1	\$170.28
5.6.5	Moncove Lake State Park	Sample Event	\$94.48	1	\$94.48
5.6.6		Sample Event	\$0	1	\$0
5.6.1		Sample Event	\$262.76	1	\$262.76
5.6.5	North Bend State Park	Sample Event	\$188.96	1	\$188.96
5.6.6		Sample Event	\$0	1	\$0

### **EXHIBIT A - PRICING PAGE**

# WVDNR Wastewater Treatment Plant System Assessment, Consulting, Monitoring and Reporting Control Management

5.6.1					Extended Cost
		Sample Event	\$170.28	1	\$170.28
5.6.5	Panther State Forest	Sample Event	\$69.98	1	\$69.98
5.6.6		Sample Event	\$0	1	\$0
5.6.1		Sample Event	\$340.56	1	\$340.56
5.6.5	Pipestem Resort State Park	Sample Event	\$328.92	1	\$328.92
5.6.6		Sample Event	\$0	1	\$0
5.6.1		Sample Event	\$170.28	1	\$170.28
5.6.5	Prickett's Fort State Park	Sample Event	\$69.98	1	\$69.98
5.6.6		Sample Event	\$0	1	\$0
5.6.1		Sample Event	\$340.56	1	\$340.56
5.6.5	Twin Falls Resort State Park	Sample Event	\$188.96	1	\$188.96
5.6.6		Sample Event	\$0	1	\$0
5.6.1		Sample Event	\$340.56	1	\$340.56
5.6.5	Tygart Lake State Park	Sample Event	\$139.97	1	\$139.97
5.6.6		Sample Event	\$0	1	\$0
5.6.1		Sample Event	\$170.28	1	\$170.28
5.6.5	Valley Falls State Park	Sample Event	\$69.98	1	\$69.98
5.6.6		Sample Event	\$0	1	\$0
5.6.1		Sample Event	\$340.56	1	\$340.56
5.6.5	Watoga State Park	Sample Event	\$258.94	1	\$258.94
5.6.6		Sample Event	\$0	1	\$0
5.6.1		Sample Event	\$170.28	1	\$170.28
5.6.5	NV State Wildlife Center	Sample Event	\$94.48	1	\$94.48
5.6.6		Sample Event	\$0	1	\$0

The quantities listed are for bid evaluation purpose only. Actual quantities may differ.

All line items must be bid or bid will be disqualified.

KEMRON Environmental Services, Inc.

Vendor Name

Terry L. Wilfong, Jr., LRS

October 26, 2021

Date

<sup>\*</sup> Unit cost must include all travel expenses.

## STATE OF WEST VIRGINIA Purchasing Division

# **PURCHASING AFFIDAVIT**

**CONSTRUCTION CONTRACTS:** Under W. Va. Code § 5-22-1(i), the contracting public entity shall not award a construction contract to any bidder that is known to be in default on any monetary obligation owed to the state or a political subdivision of the state, including, but not limited to, obligations related to payroll taxes, property taxes, sales and use taxes, fire service fees, or other fines or fees.

**ALL CONTRACTS:** Under W. Va. Code §5A-3-10a, no contract or renewal of any contract may be awarded by the state or any of its political subdivisions to any vendor or prospective vendor when the vendor or prospective vendor or a related party to the vendor or prospective vendor is a debtor and: (1) the debt owed is an amount greater than one thousand dollars in the aggregate; or (2) the debtor is in employer default.

**EXCEPTION:** The prohibition listed above does not apply where a vendor has contested any tax administered pursuant to chapter eleven of the W. Va. Code, workers' compensation premium, permit fee or environmental fee or assessment and the matter has not become final or where the vendor has entered into a payment plan or agreement and the vendor is not in default of any of the provisions of such plan or agreement.

#### **DEFINITIONS:**

"Debt" means any assessment, premium, penalty, fine, tax or other amount of money owed to the state or any of its political subdivisions because of a judgment, fine, permit violation, license assessment, defaulted workers' compensation premium, penalty or other assessment presently delinquent or due and required to be paid to the state or any of its political subdivisions, including any interest or additional penalties accrued thereon.

"Employer default" means having an outstanding balance or liability to the old fund or to the uninsured employers' fund or being in policy default, as defined in W. Va. Code § 23-2c-2, failure to maintain mandatory workers' compensation coverage, or failure to fully meet its obligations as a workers' compensation self-insured employer. An employer is not in employer default if it has entered into a repayment agreement with the Insurance Commissioner and remains in compliance with the obligations under the repayment agreement.

"Related party" means a party, whether an individual, corporation, partnership, association, limited liability company or any other form or business association or other entity whatsoever, related to any vendor by blood, marriage, ownership or contract through which the party has a relationship of ownership or other interest with the vendor so that the party will actually or by effect receive or control a portion of the benefit, profit or other consideration from performance of a vendor contract with the party receiving an amount that meets or exceed five percent of the total contract amount.

AFFIRMATION: By signing this form, the vendor's authorized signer affirms and acknowledges under penalty of law for false swearing (W. Va. Code §61-5-3) that: (1) for construction contracts, the vendor is not in default on any monetary obligation owed to the state or a political subdivision of the state, and (2) for all other contracts, that neither vendor nor any related party owe a debt as defined above and that neither vendor nor any related party are in employer default as defined above, unless the debt or employer default is permitted under the exception above.

WITNESS THE FOLLOWING SIGNATURE:	
Vendor's Name: KEMRON Environmental Services, Inc.	
Authorized Signature: //www.	_Date:October 26, 2021
State of West Virginia	
County of Putnam, to-wit:	
Taken, subscribed, and sworn to before me this 26 day of October	, 20 <u></u>
My Commission expires <u>Aptumbo</u> 3 , 20 <u>25.</u>	0
AFFIX SEAL HERE OFFICIAL SEAL NOTARY PUBLIC STATE OF WEST VINGINIA  TERRY L FONDREN  KEMPON BAVIRONMENTAL SERVICES, INC.	Purchasing Affidavit (Revised 01/19/2018)

105 CRADDOCK WAY, SUITE 5 POCA, WV 25159 My Commission Expires Sept. 3, 2025



### CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY) 3/29/2021

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER		CONTACT NAME: Kim Haynes			
H & H Insurance Services, Inc. 3160 Campus Drive		PHONE (A/C, No. Ext): 678-252-1469 FAX (A/C, No.			
Suite 100		E-MAIL ADDRESS: Khaynes@hhinsur.com			
Norcross GA 30071		INSURER(S) AFFORDING (	OVERAGE	NAIC#	
		INSURER A: Steadfast Insurance Company		26387	
INSURED   Kemron Environmental Services, Inc.	KEMRENV-01	<sup>-01</sup> INSURER B: Zurich American Insurance Co.		16535	
1359-A Ellsworth Ind. Blvd		INSURER c : Colony Insurance Company		39993	
Atlanta GA 30318		INSURER D : Ohio Casualty Group		24074	
70		INSURER E :			
		INSURER F			

**COVERAGES** 

#### **CERTIFICATE NUMBER:** 79540174

**REVISION NUMBER:** 

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

NSR LTR		ADDL SUBR	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP	LIMIT	s
Α	X COMMERCIAL GENERAL LIABILITY  CLAIMS-MADE X OCCUR		GPL0508064-03	4/1/2021	4/1/2022	EACH OCCURRENCE DAMAGE TO RENTED	\$ 1,000,000
	CLAIMS-MADE X OCCUR X 25,000					PREMISES (Ea occurrence)  MED EXP (Any one person)	\$ 300,000
	X XCU						\$ 10,000
	GEN'L AGGREGATE LIMIT APPLIES PER:					PERSONAL & ADV INJURY	\$ 1,000,000
1	V PRO-					GENERAL AGGREGATE	\$ 2,000,000
	POLICY X JECT LOC					PRODUCTS - COMP/OP AGG	\$ 2,000,000
	OTHER:					Employee Benefits	\$ 1,000,000
В	AUTOMOBILE LIABILITY		BAP 0507844-03	4/1/2021	4/1/2022	COMBINED SINGLE LIMIT (Ea accident)	\$ 1,000,000
	X ANY AUTO					BODILY INJURY (Per person)	\$
	OWNED SCHEDULED AUTOS ONLY AUTOS					BODILY INJURY (Per accident)	\$
	HIRED NON-OWNED AUTOS ONLY					PROPERTY DAMAGE (Per accident)	\$
							\$
С	UMBRELLA LIAB X OCCUR		EXO4257887	4/1/2021	4/1/2022	EACH OCCURRENCE	\$ 10,000,000
	X EXCESS LIAB CLAIMS-MADE					AGGREGATE	\$ 10,000,000
	DED X RETENTIONS 0						\$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY Y/N		WC 0508059-03	4/1/2021	4/1/2022	X PER OTH-	
	ANYPROPRIETOR/PARTNER/EXECUTIVE N N/A (Mandatory in NH)  If yes, describe under					E.L. EACH ACCIDENT	\$ 1,000,000
						E.L. DISEASE - EA EMPLOYEE	\$ 1,000,000
	DESCRIPTION OF OPERATIONS below					E.L. DISEASE - POLICY LIMIT	\$ 1,000,000
D	Equipment Floater		BMO 57835945	4/1/2021	4/1/2022	Leased/Rent	1,500,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
Policy Numbers GPL0508064-03 and EX04257877 provide General Liability, Professional Liability and Pollution Liability.
Additional insured status for on-going and completed operations, primary and non-contributory and waiver of subrogation per policy forms.

CER	TIF	CAT	ΈН	OL	DER

CANCELLATION

Kemron Environmental Services, Inc 1359-A Ellsworth Industrial Bl Atlanta GA 30318 SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

**AUTHORIZED REPRESENTATIVE** 

Christopher BWorther

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