

Solicitation Response(SR) Dept: 0310 ID: ESR0517220000007192 Ver.: 1 Function: New Phase: Final

Modified by batch , 05/17/2022

Header  1

General Information Contact Default Values Discount Document Information Clarification Request

Procurement Folder: 1008412	SO Doc Code: ARFQ
Procurement Type: Agency Master Agreement	SO Dept: 0310
Vendor ID: 000000197271	SO Doc ID: DNR2200000022
Legal Name: SOUTHERN STATES COOPERATIVE INC	Published Date: 5/12/22
Alias/DBA:	Close Date: 5/17/22
Total Bid: \$114,700.00	Close Time: 13:30
Response Date: 05/17/2022	Status: Closed
Response Time: 10:02	Solicitation Description: Addendum No. 01 - Open-End Propane for Blackwater Falls SP
Responded By User ID: asstmgrlkins	Total of Header Attachments: 1
First Name: Jessica	Total of All Attachments: 1
Last Name: Workman	
Email: jessica.workman@sscoo	
Phone: 304-636-3677	



State of West Virginia
Agency Request for Quote
Fuels

Proc Folder: 1008412			Reason for Modification:
Doc Description: Open-End Propane Contract for Blackwater Falls State Park			
Proc Type: Agency Master Agreement			
Date Issued	Solicitation Closes	Solicitation No	Version
2022-04-26	2022-05-17 13:30	ARFQ 0310 DNR2200000022	1

BID RECEIVING LOCATION

BID RESPONSE
DIVISION OF NATURAL RESOURCES
PROPERTY & PROCUREMENT OFFICE
324 4TH AVE
SOUTH CHARLESTON WV 25303-1228
US

VENDOR

Vendor Customer Code: CV120001
Vendor Name: Southern States
Address: 1200 S. Davis AVE
Street:
City: ELKINS
State: WV Country: Zip: 26241
Principal Contact: Jessica Workman
Vendor Contact Phone: 304-636-4144 Extension:

FOR INFORMATION CONTACT THE BUYER
James H Adkins
(304) 558-3397
jamie.h.adkins@wv.gov

Vendor Signature X  FEIN# 54-0387200 DATE 5-16/2022

All offers subject to all terms and conditions contained in this solicitation

ADDITIONAL INFORMATION

OPEN END CONTRACT

The West Virginia Division of Natural Resources - Parks and Recreation Section is soliciting bids to establish an open-end contract for propane service at Blackwater Falls State Park located Route 29, Davis, WV in Tucker County.

INVOICE TO		SHIP TO	
DIVISION OF NATURAL RESOURCES BLACKWATER FALLS STATE PARK PO BOX 490		DIVISION OF NATURAL RESOURCES BLACKWATER FALLS STATE PARK 1584 BLACKWATER LODGE RD	
DAVIS US	WV	DAVIS US	WV

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
1	Propane				

Comm Code	Manufacturer	Specification	Model #
15111501			

Extended Description:
Please see Exhibit A - Pricing Page

SCHEDULE OF EVENTS

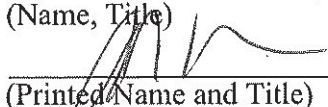
<u>Line</u>	<u>Event</u>	<u>Event Date</u>
1	Non-Mandatory PreBid @ 1:00 p.m. ET	2022-05-02
2	TECHNICAL QUESTION DEADLINE at 9:00 a.m. ET	2022-05-09

	Document Phase	Document Description	Page
DNR2200000022	FINAL	Open-End Propane Contract for Blackwater Falls State Park	3

ADDITIONAL TERMS AND CONDITIONS

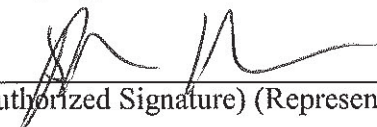
See attached document(s) for additional Terms and Conditions

DESIGNATED CONTACT: Vendor appoints the individual identified in this Section as the Contract Administrator and the initial point of contact for matters relating to this Contract.

Jessica Workman Manager
(Name, Title)
 Manager
(Printed Name and Title)
1200 S. Davis AVE ELKINS WV 26241
(Address)
304-636-4144 304-637-2459
(Phone Number) / (Fax Number)
Jessica.Workman@sscwp.com
(email address)

CERTIFICATION AND SIGNATURE: By signing below, or submitting documentation through wvOASIS, I certify that I have reviewed this Solicitation in its entirety; that I understand the requirements, terms and conditions, and other information contained herein; that this bid, offer or proposal constitutes an offer to the State that cannot be unilaterally withdrawn; that the product or service proposed meets the mandatory requirements contained in the Solicitation for that product or service, unless otherwise stated herein; that the Vendor accepts the terms and conditions contained in the Solicitation, unless otherwise stated herein; that I am submitting this bid, offer or proposal for review and consideration; that I am authorized by the vendor to execute and submit this bid, offer, or proposal, or any documents related thereto on vendor's behalf; that I am authorized to bind the vendor in a contractual relationship; and that to the best of my knowledge, the vendor has properly registered with any State agency that may require registration.

Southern States
(Company)

 Manager
(Authorized Signature) (Representative Name, Title)

Jessica Workman Manager
(Printed Name and Title of Authorized Representative)

5-16-2022
(Date)

304-636-4144 304-637-2459
(Phone Number) (Fax Number)

REQUEST FOR QUOTATION
West Virginia Division of Natural Resources – Parks and Recreation
Blackwater Falls State Park – Propane (Open-End Contract)

- 7.1.2 Failure to comply with other specifications and requirements contained herein.
- 7.1.3 Failure to comply with any laws, rules, and ordinances applicable to the Contract Services provided under this Contract.
- 7.1.4 Failure to remedy deficient performance upon request.
- 7.2 The following remedies shall be available to Agency upon default.
 - 7.2.1 Immediate cancellation of the Contract.
 - 7.2.2 Immediate cancellation of one or more release orders issued under this Contract.
 - 7.2.3 Any other remedies available in law or equity.

8. MISCELLANEOUS:

- 8.1 **No Substitutions:** Vendor shall supply only Contract Items submitted in response to the Solicitation unless a contract modification is approved in accordance with the provisions contained in this Contract.
- 8.2 **Vendor Supply:** Vendor must carry sufficient inventory of the Contract Items being offered to fulfill its obligations under this Contract. By signing its bid, Vendor certifies that it can supply the Contract Items contained in its bid response.
- 8.3 **Reports:** Vendor shall provide quarterly reports and annual summaries to the Agency showing the Agency's items purchased, quantities of items purchased, and total dollar value of the items purchased. Vendor shall also provide reports, upon request, showing the items purchased during the term of this Contract, the quantity purchased for each of those items, and the total value of purchases for each of those items. Failure to supply such reports may be grounds for cancellation of this Contract.
- 8.4 **Contract Manager:** During its performance of this Contract, Vendor must designate and maintain a primary contract manager responsible for overseeing Vendor's responsibilities under this Contract. The Contract manager must be available during normal business hours to address any customer service or other issues related to this Contract. Vendor should list its Contract manager and his or her contact information below.

Contract Manager: Jessica Workman

Telephone Number: 304-636 4144

Fax Number: 304 637 2459

Email Address: Jessica.Workman@ssc.wv.gov

EXHIBIT A - Pricing Page

West Virginia Division of Natural Resources - Parks and Recreation Section
 Blackwater Falls State Park - Propane (Open-End Contract)

Item	Estimated Quantity	Description	Unit Price	Amount
1	1	120 gallon tank installation	0	0
2	28	500 gallon tank installation	0	0
3	12	1,000 gallon tank installation	0	0
Subtotal A:				0

Item	Estimated Quantity	Description	Unit Price	Amount
4	1	120 gallon tank annual rental	0	0
5	28	500 gallon tank annual rental	0	0
6	12	1,000 gallon tank annual rental	0	0
Subtotal B:				0

Item	Description	Unit of Measure	Estimated *OPIS Propane Index Price	Vendor Mark-Up	Unit Cost	Estimated Quantity	Extended (Subtotal C)
7	Propane LP Gas	Per Gallon	\$2.50	60	3.10	37,000	114,700. ⁰⁰

SUBTOTAL A:	0
SUBTOTAL B:	0
SUBTOTAL C:	114,700. ⁰⁰
TOTAL BID AMOUNT:	114,700. ⁰⁰

Vendor Proposed
 *OPIS Report Pull Terminal: Belview

Grey shaded area indicates Vendor input required.

Vendor: Southern States - Elkins
 Authorized Signature: [Signature]
 Date: 5-10-22

MAINTENANCE BOND: The apparent successful Vendor shall provide a two (2) year maintenance bond covering the roofing system. The maintenance bond must be issued and delivered to the Property and Procurement Office prior to Contract award.

LICENSE(S) / CERTIFICATIONS / PERMITS: In addition to anything required under the Section entitled Licensing, of the General Terms and Conditions, the apparent successful Vendor shall furnish proof of the following licenses, certifications, and/or permits prior to Contract award, in a form acceptable to the Property and Procurement Office.

West Virginia State Tax Office as a Refiner, Distributer or Dealer

The apparent successful Vendor shall also furnish proof of any additional licenses or certifications contained in the specifications prior to Contract award regardless of whether or not that requirement is listed above.

8. INSURANCE: The apparent successful Vendor shall furnish proof of the insurance identified by a checkmark below prior to Contract award. Subsequent to contract award, and prior to the insurance expiration date, Vendor shall provide the Agency with proof that the insurance mandated herein has been continued. Vendor must also provide Agency with immediate notice of any changes in its insurance policies mandated herein, including but not limited to, policy cancellation, policy reduction, or change in insurers. The insurance coverages identified below must be maintained throughout the life of this contract. The apparent successful Vendor shall also furnish proof of any additional insurance requirements contained in the specifications prior to Contract award regardless of whether or not that insurance requirement is listed in this section.

Vendor must maintain:

Commercial General Liability Insurance in at least an amount of: \$1,000,000.00

Automobile Liability Insurance in at least an amount of: \$500,000.00

Professional/Malpractice/Errors and Omission Insurance in at least an amount of:

Commercial Crime and Third-Party Fidelity Insurance in an amount of:

**WEST VIRGINIA
STATE TAX DEPARTMENT
BUSINESS REGISTRATION
CERTIFICATE**

ISSUED TO:
**SOUTHERN STATES COOPERATIVE INCORPORATED
DBA ELKINS SERVICE
1200 S DAVIS AVE
ELKINS, WV 26241-3437**

BUSINESS REGISTRATION ACCOUNT NUMBER: 1032-3512

This certificate is issued on: 06/24/2011

*This certificate is issued by
the West Virginia State Tax Commissioner
in accordance with Chapter 11, Article 12, of the West Virginia Code*

*The person or organization identified on this certificate is registered
to conduct business in the State of West Virginia at the location above.*

This certificate is not transferrable and must be displayed at the location for which issued.
This certificate shall be permanent until cessation of the business for which the certificate of registration
was granted or until it is suspended, revoked or cancelled by the Tax Commissioner.

Change in name or change of location shall be considered a cessation of the business and a new
certificate shall be required.

TRAVELING/STREET VENDORS: Must carry a copy of this certificate in every vehicle operated by them.
CONTRACTORS, DRILLING OPERATORS, TIMBER/LOGGING OPERATIONS: Must have a copy of
this certificate displayed at every job site within West Virginia.

CONTRACTOR LICENSE

Authorized by the

West Virginia Contractor Licensing Board

Number: WV009461

Classification:

ELECTRICAL
HEATING, VENTILATING & COOLING
PLUMBING

SOUTHERN STATES COOPERATIVE INC
DBA SOUTHERN STATES COOPERATIVE INC
6606 WEST BROAD ST
RICHMOND, VA 23230-1717

Date Issued

Expiration Date

OCTOBER 02, 2021

OCTOBER 03, 2022

Authorized Company Signature

Chair, West Virginia Contractor
Licensing Board

WEST VIRGINIA
CONTRACTOR
LICENSING
BOARD

A copy of this license must be readily available for inspection by the Board on every job site where contracting work is being performed. This license number must appear in all advertisements, on all bid submissions, and on all fully executed and binding contracts. This license is non-transferable. This license is being issued under the provisions of West Virginia Code, Chapter 30, Article 42.

Southern States Cooperative, Inc.
6606 West Broad Street
Richmond, VA 23230-1717
Mail Address: P.O. Box 26234
Richmond, VA 23260-6234
Telephone (804) 281-1000



To Whom It May Concern:

Southern States holds a current distributor's license 1600-5092, an Exporter license 1600-5081, and an Importer license 1600-5083 all for SSC Locations. As of 5/17/2022 we are in good standing with all states in which we operate including WV.

We have also included a copy of our current Business license as well as contractor's license.

If you should need any further information please don't hesitate to reach out to myself or David Markley in our Tax Department. You will find my contract information below and or you can reach David at david.markley@sscoop.com

Thank You,
Willie Elgin
General Manager
P. 540-335-8311
Willie.elgin@sscoop.com

STATE OF WEST VIRGINIA
Purchasing Division

PURCHASING AFFIDAVIT

CONSTRUCTION CONTRACTS: Under W. Va. Code § 5-22-1(i), the contracting public entity shall not award a construction contract to any bidder that is known to be in default on any monetary obligation owed to the state or a political subdivision of the state, including, but not limited to, obligations related to payroll taxes, property taxes, sales and use taxes, fire service fees, or other fines or fees.

ALL CONTRACTS: Under W. Va. Code §5A-3-10a, no contract or renewal of any contract may be awarded by the state or any of its political subdivisions to any vendor or prospective vendor when the vendor or prospective vendor or a related party to the vendor or prospective vendor is a debtor and: (1) the debt owed is an amount greater than one thousand dollars in the aggregate; or (2) the debtor is in employer default.

EXCEPTION: The prohibition listed above does not apply where a vendor has contested any tax administered pursuant to chapter eleven of the W. Va. Code, workers' compensation premium, permit fee or environmental fee or assessment and the matter has not become final or where the vendor has entered into a payment plan or agreement and the vendor is not in default of any of the provisions of such plan or agreement.

DEFINITIONS:

"Debt" means any assessment, premium, penalty, fine, tax or other amount of money owed to the state or any of its political subdivisions because of a judgment, fine, permit violation, license assessment, defaulted workers' compensation premium, penalty or other assessment presently delinquent or due and required to be paid to the state or any of its political subdivisions, including any interest or additional penalties accrued thereon.

"Employer default" means having an outstanding balance or liability to the old fund or to the uninsured employers' fund or being in policy default, as defined in W. Va. Code § 23-2c-2, failure to maintain mandatory workers' compensation coverage, or failure to fully meet its obligations as a workers' compensation self-insured employer. An employer is not in employer default if it has entered into a repayment agreement with the Insurance Commissioner and remains in compliance with the obligations under the repayment agreement.

"Related party" means a party, whether an individual, corporation, partnership, association, limited liability company or any other form or business association or other entity whatsoever, related to any vendor by blood, marriage, ownership or contract through which the party has a relationship of ownership or other interest with the vendor so that the party will actually or by effect receive or control a portion of the benefit, profit or other consideration from performance of a vendor contract with the party receiving an amount that meets or exceeds five percent of the total contract amount.

AFFIRMATION: By signing this form, the vendor's authorized signer affirms and acknowledges under penalty of law for false swearing (W. Va. Code §61-5-3) that: (1) for construction contracts, the vendor is not in default on any monetary obligation owed to the state or a political subdivision of the state, and (2) for all other contracts, that neither vendor nor any related party owe a debt as defined above and that neither vendor nor any related party are in employer default as defined above, unless the debt or employer default is permitted under the exception above.

WITNESS THE FOLLOWING SIGNATURE:

Vendor's Name: Southern States - Elkins

Authorized Signature: [Signature] Date: 5-16-22

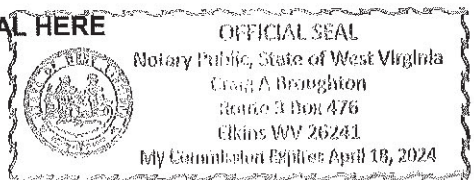
State of WEST VIRGINIA

County of RANDOLPH, to-wit:

Taken, subscribed, and sworn to before me this 16TH day of May, 2022

My Commission expires APRIL 18TH, 2024.

AFFIX SEAL HERE



NOTARY PUBLIC Craig A. Boughton