



State of West Virginia
Agency Request for Quote
Miscellaneous

Proc Folder: 1173537

Doc Description: Wildlife: Open-End contract for Farm Raised Fathead Minnows

Reason for Modification:

Proc Type: Agency Master Agreement

Date Issued	Solicitation Closes	Solicitation No	Version
2023-02-01	2023-02-15 13:30	ARFQ 0310 DNR2300000014	1

BID RECEIVING LOCATION

BID RESPONSE
DIVISION OF NATURAL RESOURCES
PROPERTY & PROCUREMENT OFFICE
324 4TH AVE
SOUTH CHARLESTON WV 25303-1228
US

VENDOR

Vendor Customer Code: 000000219833

Vendor Name: JONES FISH HATCHERIES AND DISTRIBUTORS, LLC.

Address: 3433 Church St.

Street: 3433 Church St.

City: Newtown

State: OHIO

Country: USA

Zip: 45244

Principal Contact: CHRIS T. KIRK

Vendor Contact Phone: 513-561-2615 - Cell 513-617-2380 Extension: 216

FOR INFORMATION CONTACT THE BUYER

James H Adkins
(304) 558-3397
jamie.h.adkins@wv.gov

Vendor
Signature X

FEIN# 61-1151608

DATE 2/2/2023

All offers subject to all terms and conditions contained in this solicitation

ADDITIONAL INFORMATION

The West Virginia Division of Natural Resources is soliciting bids on behalf of the Wildlife Resources Section for an Open-Ended contract for the purchase and delivery of commercially farm raised fathead minnows.

INVOICE TO		SHIP TO	
DIVISION OF NATURAL RESOURCES PALESTINE HATCHERY 27 PADDLEFISH LN ELIZABETH WV US		DIVISION OF NATURAL RESOURCES PALESTINE HATCHERY ELIZABETH WV US	

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
1	3.1.1 Fathead Minnows size 600-850 (minnow) per pound.	1000.00000	LB	\$13.99	\$13,990.00

Comm Code	Manufacturer	Specification	Model #
10101700			

Extended Description:
Item 3.1.1 Commercially Farm Raised Fathead Minnows.

INVOICE TO		SHIP TO	
DIVISION OF NATURAL RESOURCES PALESTINE HATCHERY 27 PADDLEFISH LN ELIZABETH WV US		DIVISION OF NATURAL RESOURCES PALESTINE HATCHERY ELIZABETH WV US	

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
2	3.1.2 Fathead Minnows size 250-400 (minnow) per pound.	2400.00000	LB	\$12.99	\$31,176.00

Comm Code	Manufacturer	Specification	Model #
10101700			

Extended Description:
Item 3.1.2 Commercially Farm Raised Fathead Minnows.

SCHEDULE OF EVENTS		
Line	Event	Event Date
1	Technical Question Due at 9:00 a.m.	2023-02-08

DESIGNATED CONTACT: Vendor appoints the individual identified in this Section as the Contract Administrator and the initial point of contact for matters relating to this Contract.

 Chris T. Kirk Fish Production Manager
 (Name, Title)
 Chris T. Kirk Fish Production Manager
 (Printed Name and Title)
 3433 Lauren St. Newtown Ohio 45244
 (Address)
 513-561-2615 / 513-561-6251
 (Phone Number) / (Fax Number)
 Chris@JonesFK4.com
 (email address)

CERTIFICATION AND SIGNATURE: By signing below, or submitting documentation through wvOASIS, I certify that I have reviewed this Solicitation in its entirety; that I understand the requirements, terms and conditions, and other information contained herein; that this bid, offer or proposal constitutes an offer to the State that cannot be unilaterally withdrawn; that the product or service proposed meets the mandatory requirements contained in the Solicitation for that product or service, unless otherwise stated herein; that the Vendor accepts the terms and conditions contained in the Solicitation, unless otherwise stated herein; that I am submitting this bid, offer or proposal for review and consideration; that I am authorized by the vendor to execute and submit this bid, offer, or proposal, or any documents related thereto on vendor's behalf; that I am authorized to bind the vendor in a contractual relationship; and that to the best of my knowledge, the vendor has properly registered with any State agency that may require registration.

 Jones Fish Hatcheries and Distributions, LLC.
 (Company)

 Chris T. Kirk Fish Production Manager
 (Authorized Signature) (Representative Name, Title)

 Chris T. Kirk Fish Production Manager
 (Printed Name and Title of Authorized Representative)

 2/2/2023
 (Date)

 513-561-2615 / 513-561-6251
 (Phone Number) (Fax Number)

REQUEST FOR QUOTATION
West Virginia Division of Natural Resources – Wildlife Resources Section
Open-End Contract for Commercially Farm Raised Minnows

normal business hours to address any customer service or other issues related to this Contract. Vendor should list its Contract manager and his or her contact information below.

Contract Manager: CHRIS T. KIRK

Telephone Number: 513-561-2615

Fax Number: 513-561-6251

Email Address: CHRIS@JONESFISH.COM

EXHIBIT A - PRICING PAGE

West Virginia Division of Natural Resources - Wildlife Resources Section
Open-End Contract for Commercially Farm Raised Fathead Minnows

ITEM NUMBER	DESCRIPTION	QUANTITY	UNIT PRICE PER POUND	TOTAL
3.1.1	Commercial Farm Raised Fathead Minnows-size 600-850 minnows (fish) per pound	1,000 lbs.	\$ 13.99	\$ 13,990.00/
3.1.2	Commercial Farm Raised Fathead Minnows-size 250-400 minnows (fish) per pound	2,400 lbs.	\$ 12.99	\$ 31,176.00/
TOTAL COST:				\$ 45,166.00/

Quantities are estimated and for bid evaluation purposes only, actual quantities may differ.
 Note: All items are to be F.O.B. destination. Freight or delivery charges must be included in the unit cost of each item.

Delivered to the following location:

Palestine State Fish Hatchery
 27 Paddlefish Lane
 Elizabeth, WV 26143
 304-275-4426

Vendor Name Charles T. Kille for Jones Fish Hatcheries and Distributors, LLC

Authorized Signature 

Date 2/2/2007

STATE OF WEST VIRGINIA
Purchasing Division

PURCHASING AFFIDAVIT

CONSTRUCTION CONTRACTS: Under W. Va. Code § 5-22-1(i), the contracting public entity shall not award a construction contract to any bidder that is known to be in default on any monetary obligation owed to the state or a political subdivision of the state, including, but not limited to, obligations related to payroll taxes, property taxes, sales and use taxes, fire service fees, or other fines or fees.

ALL CONTRACTS: Under W. Va. Code §5A-3-10a, no contract or renewal of any contract may be awarded by the state or any of its political subdivisions to any vendor or prospective vendor when the vendor or prospective vendor or a related party to the vendor or prospective vendor is a debtor and: (1) the debt owed is an amount greater than one thousand dollars in the aggregate; or (2) the debtor is in employer default.

EXCEPTION: The prohibition listed above does not apply where a vendor has contested any tax administered pursuant to chapter eleven of the W. Va. Code, workers' compensation premium, permit fee or environmental fee or assessment and the matter has not become final or where the vendor has entered into a payment plan or agreement and the vendor is not in default of any of the provisions of such plan or agreement.

DEFINITIONS:

"Debt" means any assessment, premium, penalty, fine, tax or other amount of money owed to the state or any of its political subdivisions because of a judgment, fine, permit violation, license assessment, defaulted workers' compensation premium, penalty or other assessment presently delinquent or due and required to be paid to the state or any of its political subdivisions, including any interest or additional penalties accrued thereon.

"Employer default" means having an outstanding balance or liability to the old fund or to the uninsured employers' fund or being in policy default, as defined in W. Va. Code § 23-2c-2, failure to maintain mandatory workers' compensation coverage, or failure to fully meet its obligations as a workers' compensation self-insured employer. An employer is not in employer default if it has entered into a repayment agreement with the Insurance Commissioner and remains in compliance with the obligations under the repayment agreement.

"Related party" means a party, whether an individual, corporation, partnership, association, limited liability company or any other form or business association or other entity whatsoever, related to any vendor by blood, marriage, ownership or contract through which the party has a relationship of ownership or other interest with the vendor so that the party will actually or by effect receive or control a portion of the benefit, profit or other consideration from performance of a vendor contract with the party receiving an amount that meets or exceeds five percent of the total contract amount.

AFFIRMATION: By signing this form, the vendor's authorized signer affirms and acknowledges under penalty of law for false swearing (W. Va. Code §61-5-3) that: (1) for construction contracts, the vendor is not in default on any monetary obligation owed to the state or a political subdivision of the state, and (2) for all other contracts, that neither vendor nor any related party owe a debt as defined above and that neither vendor nor any related party are in employer default as defined above, unless the debt or employer default is permitted under the exception above.

WITNESS THE FOLLOWING SIGNATURE:

Vendor's Name: JONES FISH HOOKS AND DISTRIBUTORS, LLC

Authorized Signature: [Signature] Date: 2/2/2023

State of Ohio

County of HAMILTON, to-wit:

Taken, subscribed, and sworn to before me this 2 day of February, 2023.

My Commission expires February 25, 2024.



Neeve Marie Gillespie
Notary Public, State of Ohio
My Commission Expires
February 25, 2024

NOTARY PUBLIC Neeve Marie Gillespie



JONES-1

OP ID: LG

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

02/02/2023

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

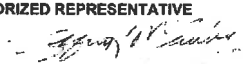
PRODUCER The Roehr Agency 4642 Ridge Ave. Cincinnati, OH 45209 Jeffrey S. McCauley	513-985-4214	CONTACT NAME: Lori Garner PHONE (A/C, No, Ext): 513-985-4214 E-MAIL ADDRESS: lgarner@roehrins.com	FAX (A/C, No): 513-985-0359
	INSURER(S) AFFORDING COVERAGE		NAIC #
INSURED Jones Fish Hatcheries & Distributors Inc Pond Management Intermediate LLC 3433 Church Street Cincinnati, OH 45244	INSURER A: Cincinnati Insurance Company		10677
	INSURER B:		
	INSURER C:		
	INSURER D:		
	INSURER E:		
	INSURER F:		

COVERAGES **CERTIFICATE NUMBER:** **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR <input checked="" type="checkbox"/> Contractual GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input checked="" type="checkbox"/> PRO-JECT <input checked="" type="checkbox"/> LOC OTHER:			EPP0361918	11/24/2022	11/24/2023	EACH OCCURRENCE	\$ 1,000,000
							DAMAGE TO RENTED PREMISES (Ea occurrence)	\$ 500,000
							MED EXP (Any one person)	\$ 10,000
							PERSONAL & ADV INJURY	\$ 1,000,000
							GENERAL AGGREGATE	\$ 2,000,000
							PRODUCTS - COMP/OP AGG	\$ 2,000,000
							Emp Ben.	\$ 1,000,000
A	AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY			EBA 0361918	11/24/2022	11/24/2023	COMBINED SINGLE LIMIT (Ea accident)	\$ 1,000,000
							BODILY INJURY (Per person)	\$
							BODILY INJURY (Per accident)	\$
							PROPERTY DAMAGE (Per accident)	\$
								\$
A	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> DED <input checked="" type="checkbox"/> RETENTION \$ 0			EPP0361918	11/24/2022	11/24/2023	EACH OCCURRENCE	\$ 9,000,000
							AGGREGATE	\$ 9,000,000
								\$
A	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N	N/A	EWC 0405043-06 IL, IN, TN, KY	11/24/2022	11/24/2023	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER	
							E.L. EACH ACCIDENT	\$ 1,000,000
							E.L. DISEASE - EA EMPLOYEE	\$ 1,000,000
							E.L. DISEASE - POLICY LIMIT	\$ 1,000,000
A	Fidelity			EPP0361918	11/24/2022	11/24/2023	Limit	500,000
A	OHStop Gap Defense			EPP0361918	11/24/2022	11/24/2023	Limit	1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

CERTIFICATE HOLDER West Virginia DNR Palestine Hatchery 27 Paddlefish Ln Elizabeth, WV 26143	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE 
---	--