

## REPORTING PROCEDURES FOR STATE RECORD FISH

Any angler landing a potential record breaker should immediately contact someone from the list below to report the catch to the Fish Management Section of the Division of Natural Resources. A DNR fishery biologist must verify the species of fish as well as the weight and length and complete the form below.

Name: \_\_\_\_\_ Today's Date: \_\_\_\_\_  
 (Please print clearly)

Address: \_\_\_\_\_  
 (Street, Route) (City) (State) (Zip Code)

Species: \_\_\_\_\_ Date Caught: \_\_\_\_\_

Weight: \_\_\_\_\_ Length: \_\_\_\_\_  
 (to hundredths of a pound) (to hundredths of an inch)

Lure/Bait: \_\_\_\_\_ Line Test: \_\_\_\_\_

Check One:  Shore  Wade  Boat

Name of stream or lake: \_\_\_\_\_ County where caught: \_\_\_\_\_

Where fish was weighed: \_\_\_\_\_  
 (Fish must be weighed on certified scales)

WV DNR Witness: \_\_\_\_\_

Signature of Applicant: \_\_\_\_\_ Phone: \_\_\_\_\_

Main Office <b>Mark T. Scott,</b> Fisheries Management 324 4 <sup>th</sup> Ave. Charleston, WV 25303 (304) 558-2771	District I <b>David Wellman,</b> District Fisheries Biologist James Plaza 1110 Railroad St Farmington, WV 26571-0099 (304) 825-6787	District II <b>Brandon Keplinger,</b> District Fisheries Biologist 1 Depot Street Romney, WV 26757-1400 (304) 822-3551
District III <b>James Walker,</b> District Fisheries Biologist WV State Wildlife Center P.O. Box 38 French Creek, WV 26218 (304) 637-0245	District IV <b>Glenn Nelson</b> District Fisheries Biologist 2006 Robert C. Byrd Drive Beckley, WV 25801-8320 (304) 256-6947	District V <b>Jeff Hansbarger,</b> District Fisheries Biologist McClintic WMA Rt. 1, Box 484 Pt. Pleasant, WV 25550 (304) 675-0871
District VI <b>Nate Taylor/Katie Zipfel,</b> District Fisheries Biologist 2311 Ohio Avenue Parkersburg, WV 26101-2559 (304) 420-4550	Operations Center <b>Jim Hedrick/David Thorne,</b> Trout Management 738 Ward Road, P.O. Box 67 Elkins, WV 26241 (304) 637-0245	Apple Grove Hatchery <b>Ryan Bosserman</b> 743 Hatchery Lane Apple Grove, WV 25515-9620 (304) 576-2512

## **Official Protocol for WV State Record Fish**

A record of the largest fish of each species legally taken with rod and reel by a licensed angler in West Virginia waters is maintained by the Division of Natural Resources. Certificates of accomplishment are awarded for each record holder. Anglers landing a potential state record fish should report the catch as soon as possible to the district fisheries biologist, or other approved personnel as listed on the official application, in the closest DNR district office. Please follow these guidelines to ensure accuracy of reporting.

- Fish must be weighed on a scale certified by the West Virginia Division of Labor.
- Signatures and telephone numbers of one person who witnessed the length and weight measurements will be required.
- A DNR fisheries biologist must verify the species, length and weight of the fish.
- A photograph of the fish is desirable.

If a DNR biologist is not immediately available, wrap the fish in plastic wrap and freeze it. Contact the local DNR biologist as soon as possible.