

Header 1



General Information Contact Default Values Discount Document Information Clarification Request

**Procurement Folder:**

1660145

**Procurement Type:**

Agency Master Agreement

**Vendor ID:**

000000159617

**Legal Name:**

INDIANA PRINTING & PUBLISHING CO INC

**Alias/DBA:**

**Total Bid:**

\$80,754.65

**Response Date:**

04/15/2025

**Response Time:**

11:00

**Responded By User ID:**

IPP0899

**First Name:**

Mike

**Last Name:**

Donnelly

**Email:**

mdonnelly@gazetteprinters.c

**Phone:**

724-349-3434

**SO Doc Code:**

ARFQ

**SO Dept:**

0310

**SO Doc ID:**

DNR250000010

**Published Date:**

3/28/25

**Close Date:**

4/15/25

**Close Time:**

13:30

**Status:**

Closed

**Solicitation Description:**

WRS: Open-End Printing of Hunting & Tracking Regulations

**Total of Header Attachments:**

1

**Total of All Attachments:**

1



State of West Virginia  
Agency Request for Quote  
Printing

<b>Proc Folder:</b> 1660145			<b>Reason for Modification:</b>
<b>Doc Description:</b> WRS: Open-End Printing of Hunting & Tracking Regulations			
<b>Proc Type:</b> Agency Master Agreement			
<b>Date Issued</b>	<b>Solicitation Closes</b>	<b>Solicitation No</b>	<b>Version</b>
2025-03-28	2025-04-15 13:30	ARFQ 0310 DNR2500000010	1

<b>BID RECEIVING LOCATION</b>
BID RESPONSE DIVISION OF NATURAL RESOURCES PROPERTY & PROCUREMENT OFFICE 324 4TH AVE SOUTH CHARLESTON WV 25303-1228 US

<b>VENDOR</b>		
Vendor Customer Code: 000000159617		
Vendor Name : Indiana Printing and Publishing Company, Inc		
Address : 775 Indian Springs Road		
Street :		
City : Indiana		
State : PA	Country : US	Zip : 15701
Principal Contact : Mike Donnelly		
Vendor Contact Phone: 724-349-3434	Extension:	

<b>FOR INFORMATION CONTACT THE BUYER</b> James H Adkins (304) 558-3397 jamie.h.adkins@wv.gov
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Vendor Signature X <i>meagol of</i>	FEIN# 25-0567290	DATE 04/14/2025
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All offers subject to all terms and conditions contained in this solicitation

**DESIGNATED CONTACT:** Vendor appoints the individual identified in this Section as the Contract Administrator and the initial point of contact for matters relating to this Contract.

meegally  
(Name, Title)  
Michael J. Donnelly, President and Publisher  
(Printed Name and Title)  
775 Indian Springs Road Indiana, PA 15701  
(Address)  
724-349-3434 / 724-717-2321  
(Phone Number) / (Fax Number)  
MDonnelly@gazetteprinters.com  
(Email Address)

**CERTIFICATION AND SIGNATURE:** By signing below, or submitting documentation through wvOASIS, I certify that I have reviewed this Solicitation in its entirety; that I understand the requirements, terms and conditions, and other information contained herein; that this bid, offer or proposal constitutes an offer to the State that cannot be unilaterally withdrawn; that the product or service proposed meets the mandatory requirements contained in the Solicitation for that product or service, unless otherwise stated herein; that the Vendor accepts the terms and conditions contained in the Solicitation, unless otherwise stated herein; that I am submitting this bid, offer or proposal for review and consideration; that I am authorized by the vendor to execute and submit this bid, offer, or proposal, or any documents related thereto on vendor's behalf; that I am authorized to bind the vendor in a contractual relationship; and that to the best of my knowledge, the vendor has properly registered with any State agency that may require registration.

Indiana Printing and Publishing Company, Inc.  
(Company)

meegally - President and Publisher  
(Authorized Signature) (Representative Name, Title)

Michael J. Donnelly, President and Publisher  
(Printed Name and Title of Authorized Representative)

04/14/2025  
(Date)

724-349-3434 / 724-717-2321  
(Phone Number) (Fax Number)

## REQUEST FOR QUOTATION

West Virginia Division of Natural Resources – Wildlife Resources Section  
**Open-End Printing and Distribution of Hunting & Trapping Regulations**

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- 7.2 The following remedies shall be available to Agency upon default.
- 7.2.1 Immediate cancellation of the Contract.
  - 7.2.2 Immediate cancellation of one or more release orders issued under this Contract.
  - 7.2.3 Any other remedies available in law or equity.
8. MISCELLANEOUS:
- 8.1 **No Substitutions:** Vendor shall supply only Contract Items submitted in response to the Solicitation unless a contract modification is approved in accordance with the provisions contained in this Contract.
  - 8.2 **Vendor Supply:** Vendor must carry sufficient inventory of the Contract Items being offered to fulfill its obligations under this Contract. By signing its bid, Vendor certifies that it can supply the Contract Items contained in its bid response.
  - 8.3 **Reports:** Vendor shall provide quarterly reports and annual summaries to the Agency showing the Agency's items purchased, quantities of items purchased, and total dollar value of the items purchased. Vendor shall also provide reports, upon request, showing the items purchased during the term of this Contract, the quantity purchased for each of those items, and the total value of purchases for each of those items. Failure to supply such reports may be grounds for cancellation of this Contract.
  - 8.4 **Contract Manager:** During its performance of this Contract, Vendor must designate and maintain a primary contract manager responsible for overseeing Vendor's responsibilities under this Contract. The Contract manager must be available during normal business hours to address any customer service or other issues related to this Contract. Vendor should list its Contract manager and his or her contact information below.

Contract Manager: Michael J. Donnelly

Telephone Number: 724-349-3434

Fax Number: 724-717-2321

Email Address: MDonnelly@gazetteprinters.com



**EXHIBIT A – PRICING PAGE**

West Virginia Division of Natural Resources – Wildlife Resources Section  
 Open-End Printing and Distribution of Hunting & Trapping Regulations

ITEM	DESCRIPTION	ESTIMATED QUANTITY	UNIT	UNIT COST*	EXTENDED PRICE	
<b>3.2 West Virginia Hunting and Trapping Regulations</b>						
3.2.1	Forty-Eight (48) Page Booklet for <i>Initial Annual Order</i>	165,000	Each	\$0.20713	\$34,176.45	
3.2.2	Fifty-Two (52) Page Booklet for <i>Optional Initial Annual Order</i>	165,000	Each	\$0.21508	\$35,488.20	
3.2.3	Supplemental Printing of Forty-Eight (48) Page Booklet Order	20,000	Each	\$0.27155	\$5,431.00	
3.2.4	Supplemental Printing of Fifty-Two (52) Page Booklet Order	20,000	Each	\$0.28295	\$5,659.00	
<b>3.3.4 Alterations</b>						
3.3.4	Per hour charge for requested proof changes	1 Hour	Per Hour	\$ Included	\$ 0.00	
<b>* All pricing must include delivery</b>					<b>TOTAL COST:</b>	<b>\$ 80,754.65</b>

Indiana Printing and Publishing Company, Inc. 04/14/2025  
Vendor Name Date

*Michael J. Donnelly*  
Authorized Signature Print Authorized Name

STATE OF WEST VIRGINIA  
Purchasing Division

# PURCHASING AFFIDAVIT

**CONSTRUCTION CONTRACTS:** Under W. Va. Code § 5-22-1(i), the contracting public entity shall not award a construction contract to any bidder that is known to be in default on any monetary obligation owed to the state or a political subdivision of the state, including, but not limited to, obligations related to payroll taxes, property taxes, sales and use taxes, fire service fees, or other fines or fees.

**ALL CONTRACTS:** Under W. Va. Code §5A-3-10a, no contract or renewal of any contract may be awarded by the state or any of its political subdivisions to any vendor or prospective vendor when the vendor or prospective vendor or a related party to the vendor or prospective vendor is a debtor and: (1) the debt owed is an amount greater than one thousand dollars in the aggregate; or (2) the debtor is in employer default.

**EXCEPTION:** The prohibition listed above does not apply where a vendor has contested any tax administered pursuant to chapter eleven of the W. Va. Code, workers' compensation premium, permit fee or environmental fee or assessment and the matter has not become final or where the vendor has entered into a payment plan or agreement and the vendor is not in default of any of the provisions of such plan or agreement.

**DEFINITIONS:**

**"Debt"** means any assessment, premium, penalty, fine, tax or other amount of money owed to the state or any of its political subdivisions because of a judgment, fine, permit violation, license assessment, defaulted workers' compensation premium, penalty or other assessment presently delinquent or due and required to be paid to the state or any of its political subdivisions, including any interest or additional penalties accrued thereon.

**"Employer default"** means having an outstanding balance or liability to the old fund or to the uninsured employers' fund or being in policy default, as defined in W. Va. Code § 23-2c-2, failure to maintain mandatory workers' compensation coverage, or failure to fully meet its obligations as a workers' compensation self-insured employer. An employer is not in employer default if it has entered into a repayment agreement with the Insurance Commissioner and remains in compliance with the obligations under the repayment agreement.

**"Related party"** means a party, whether an individual, corporation, partnership, association, limited liability company or any other form or business association or other entity whatsoever, related to any vendor by blood, marriage, ownership or contract through which the party has a relationship of ownership or other interest with the vendor so that the party will actually or by effect receive or control a portion of the benefit, profit or other consideration from performance of a vendor contract with the party receiving an amount that meets or exceeds five percent of the total contract amount.

**AFFIRMATION:** By signing this form, the vendor's authorized signer affirms and acknowledges under penalty of law for false swearing (W. Va. Code §61-5-3) that: (1) for construction contracts, the vendor is not in default on any monetary obligation owed to the state or a political subdivision of the state, and (2) for all other contracts, that neither vendor nor any related party owe a debt as defined above and that neither vendor nor any related party are in employer default as defined above, unless the debt or employer default is permitted under the exception above.

**WITNESS THE FOLLOWING SIGNATURE:**

Vendor's Name: Indiana Printing and Publishing Company, Inc.

Authorized Signature: [Signature] Date: 04/14/2025

State of Pennsylvania

County of Indiana, to-wit:

Taken, subscribed, and sworn to before me this 14<sup>th</sup> day of April, 2025.

My Commission expires September 15, 2025.

**AFFIX SEAL HERE**

**NOTARY PUBLIC** Jennifer J Williams  
Purchasing Affidavit (Revised 01/19/2018)

