

Header 5



General Information Contact Default Values Discount Document Information Clarification Request

Procurement Folder:

1747641

Procurement Type:

Agency Master Agreement

Vendor ID:

000000227934

Legal Name:

MATSONS LABORATORY LLC

Alias/DBA:

Total Bid:

\$24,890.00

Response Date:

08/19/2025

Response Time:

15:22

Responded By User ID:

matsonslab

First Name:

Carolyn

Last Name:

Nistler

Email:

carolyn@matsonslab.com

Phone:

406-258-6286

SO Doc Code:

ARFQ

SO Dept:

0310

SO Doc ID:

DNR2600000003

Published Date:

8/15/25

Close Date:

8/21/25

Close Time:

13:30

Status:

Closed

Solicitation Description:

Addendum No. 03 - WRS: Open-End Bear & Otter Teeth Analysis

Total of Header Attachments:

5

Total of All Attachments:

5

Commodity		Total Lines: 8		Line: 1		Commodity: 85121803		Total Price: \$5,940.00	
Line	Commodity	CL Description	Total Price	Award Date	Requested Contract Amount	Contract Amount			
1	85121803	Cementum Black Bear Teeth Aging and Analysis	\$5,940.00						
2	85121803	Black Bear Teeth Cleaning and Sorting	\$2,295.00						
3	85121803	Black Bear Teeth Sectioning	\$14,580.00						
4	85121803	Female Black Bear Reproductive Analysis	\$550.00						
5	85121803	Cementum River Otter Teeth Aging and Analysis	\$250.00						
6	85121803	River Otter Canine Teeth Extraction	\$525.00						
7	85121803	River Otter Teeth Cleaning	\$85.00						
8	85121803	River Otter Teeth Sectioning	\$665.00						

From 1 to 8 Total: 8 Show Lines: 10  Export to CSV

General Information **Commodity Information** Specifications Shipping and Handling Line Item Preference

<p>Requested Quantity: 2700.00000</p> <p>Bid Quantity: <input type="text" value="2700.00000"/></p> <p>Requested Unit: EA</p> <p>Unit: <input type="text" value="EA"/></p> <p>Unit Price: <input type="text" value="\$2.20"/></p> <p>Delivery Days from Award: <input type="text" value="75"/></p>



State of West Virginia
Agency Request for Quote
Laboratory

Proc Folder: 1747641			Reason for Modification: Addendum No. 03 to publish the attached documentation to the Vendor community.
Doc Description: Addendum No. 03 - WRS: Open-End Bear & Otter Teeth Analysis			
Proc Type: Agency Master Agreement			
Date Issued	Solicitation Closes	Solicitation No	Version
2025-08-15	2025-08-21 13:30	ARFQ 0310 DNR2600000003	4

BID RECEIVING LOCATION	
BID RESPONSE DIVISION OF NATURAL RESOURCES PROPERTY & ENERGY OFFICE 112 CALIFORNIA AVE CHARLESTON WV 25305 US	

VENDOR	
Vendor Customer Code: 227934 Vendor Name: Matson's Laboratory Address: 135 Wooden Shoe Lane Street : City: Manhattan State: MT Country: U.S.A. Zip: 59741 Principal Contact: Arthur Stephens Vendor Contact Phone: 406-258-6286 Extension: NA	

FOR INFORMATION CONTACT THE BUYER	
James H Adkins (304) 558-3397 jamie.h.adkins@wv.gov	

Vendor Signature X	FEIN# 47-1113881	DATE 8-19-25
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All offers subject to all terms and conditions contained in this solicitation

REQUEST FOR QUOTATION

West Virginia Division of Natural Resources – Wildlife Resources Section
Open-End Contract for Bear and Otter Teeth Analysis_REVISED.2

8. MISCELLANEOUS:

- 8.1 No Substitutions:** Vendor shall supply only Contract Items submitted in response to the Solicitation unless a contract modification is approved in accordance with the provisions contained in this Contract.
- 8.2 Vendor Supply:** Vendor must carry sufficient inventory of the Contract Items being offered to fulfill its obligations under this Contract. By signing its bid, Vendor certifies that it can supply the Contract Items contained in its bid response.
- 8.3 Reports:** Vendor shall provide quarterly reports and annual summaries to the Agency showing the Agency's items purchased, quantities of items purchased, and total dollar value of the items purchased. Vendor shall also provide reports, upon request, showing the items purchased during the term of this Contract, the quantity purchased for each of those items, and the total value of purchases for each of those items. Failure to supply such reports may be grounds for cancellation of this Contract.
- 8.4 Contract Manager:** During its performance of this Contract, Vendor must designate and maintain a primary contract manager responsible for overseeing Vendor's responsibilities under this Contract. The Contract manager must be available during normal business hours to address any customer service or other issues related to this Contract. Vendor should list its Contract manager and his or her contact information below.

Contract Manager: Arthur Stephens

Telephone Number: 406-258-6286

Fax Number: NA

Email Address: doscience@matsonslab.com

EXHIBIT A - PRICING PAGE

West Virginia Division of Natural Resources - Wildlife Resources Section
Open-End Contract for Bear and Otter Teeth Analysis_REVISIED.2

Item Number	Description	Unit	Estimated Quantity	Unit Price	Extended Price
3.1	Cementum Black Bear Teeth Aging and Analysis	Each	2700	\$ 2.20	\$ 5,940.00
3.2	Black Bear Teeth Cleaning and Sorting	Each	2700	\$ 0.85	\$ 2,295.00
3.3	Black Bear Teeth Sectioning	Each	2700	\$ 5.40	\$ 14,580.00
3.4	Female Black Bear Reproductive Analysis	Each	250	\$ 2.20	\$ 550.00
3.5	Cementum River Otter Teeth Aging and Analysis	Each	100	\$ 2.50	\$ 250.00
3.6	River Otter Canine Teeth Extraction	Each	100	\$ 5.25	\$ 525.00
3.7	River Otter Teeth Cleaning	Each	100	\$ 0.85	\$ 85.00
3.8	River Otter Teeth Sectioning	Each	100	\$ 6.65	\$ 665.00
Total Cost:					\$ 24,890.00

*Quantities are estimated and for bid evaluation purposes only, actual quantities may differ.

Note: All items are to be F.O.B. destination. Freight or delivery charges must be included in the unit cost of each item.

Matson's Laboratory
Vendor Name


Authorized Signature

8-19-25
Date

ADDENDUM ACKNOWLEDGEMENT FORM
SOLICITATION NO.: ARFQ DNR26*03

Instructions: Please acknowledge receipt of all addenda issued with this solicitation by completing this addendum acknowledgment form. Check the box next to each addendum received and sign below. Failure to acknowledge addenda may result in bid disqualification. Acknowledgment: I hereby acknowledge receipt of the following addenda and have made the necessary revisions to my proposal, plans and/or specification, etc.

Addendum Numbers Received:

(Check the box next to each addendum received)

- | | | | |
|-------------------------------------|----------------|--------------------------|-----------------|
| <input checked="" type="checkbox"/> | Addendum No. 1 | <input type="checkbox"/> | Addendum No. 6 |
| <input checked="" type="checkbox"/> | Addendum No. 2 | <input type="checkbox"/> | Addendum No. 7 |
| <input checked="" type="checkbox"/> | Addendum No. 3 | <input type="checkbox"/> | Addendum No. 8 |
| <input type="checkbox"/> | Addendum No. 4 | <input type="checkbox"/> | Addendum No. 9 |
| <input type="checkbox"/> | Addendum No. 5 | <input type="checkbox"/> | Addendum No. 10 |

I understand that failure to confirm the receipt of addenda may be cause for rejection of this bid. I further understand that any verbal representation made or assumed to be made during any oral discussion held between Vendor's representatives and any state personnel is not binding. Only the information issued in writing and added to the specifications by an official addendum is binding.

Matson's Laboratory
Company


Authorized Signature

8-19-25
Date

NOTE: This addendum acknowledgment should be submitted with the bid to expedite document processing.

STATE OF WEST VIRGINIA
Purchasing Division

PURCHASING AFFIDAVIT

CONSTRUCTION CONTRACTS: Under W. Va. Code § 5-22-1(i), the contracting public entity shall not award a construction contract to any bidder that is known to be in default on any monetary obligation owed to the state or a political subdivision of the state, including, but not limited to, obligations related to payroll taxes, property taxes, sales and use taxes, fire service fees, or other fines or fees.

ALL CONTRACTS: Under W. Va. Code §5A-3-10a, no contract or renewal of any contract may be awarded by the state or any of its political subdivisions to any vendor or prospective vendor when the vendor or prospective vendor or a related party to the vendor or prospective vendor is a debtor and: (1) the debt owed is an amount greater than one thousand dollars in the aggregate; or (2) the debtor is in employer default.

EXCEPTION: The prohibition listed above does not apply where a vendor has contested any tax administered pursuant to chapter eleven of the W. Va. Code, workers' compensation premium, permit fee or environmental fee or assessment and the matter has not become final or where the vendor has entered into a payment plan or agreement and the vendor is not in default of any of the provisions of such plan or agreement.

DEFINITIONS:

"Debt" means any assessment, premium, penalty, fine, tax or other amount of money owed to the state or any of its political subdivisions because of a judgment, fine, permit violation, license assessment, defaulted workers' compensation premium, penalty or other assessment presently delinquent or due and required to be paid to the state or any of its political subdivisions, including any interest or additional penalties accrued thereon.

"Employer default" means having an outstanding balance or liability to the old fund or to the uninsured employers' fund or being in policy default, as defined in W. Va. Code § 23-2c-2, failure to maintain mandatory workers' compensation coverage, or failure to fully meet its obligations as a workers' compensation self-insured employer. An employer is not in employer default if it has entered into a repayment agreement with the Insurance Commissioner and remains in compliance with the obligations under the repayment agreement.

"Related party" means a party, whether an individual, corporation, partnership, association, limited liability company or any other form or business association or other entity whatsoever, related to any vendor by blood, marriage, ownership or contract through which the party has a relationship of ownership or other interest with the vendor so that the party will actually or by effect receive or control a portion of the benefit, profit or other consideration from performance of a vendor contract with the party receiving an amount that meets or exceed five percent of the total contract amount.

AFFIRMATION: By signing this form, the vendor's authorized signer affirms and acknowledges under penalty of law for false swearing (*W. Va. Code §61-5-3*) that: (1) for construction contracts, the vendor is not in default on any monetary obligation owed to the state or a political subdivision of the state, and (2) for all other contracts, that neither vendor nor any related party owe a debt as defined above and that neither vendor nor any related party are in employer default as defined above, unless the debt or employer default is permitted under the exception above.

WITNESS THE FOLLOWING SIGNATURE:

Vendor's Name: Matson's Laboratory

Authorized Signature: [Signature] Date: 8-19-25

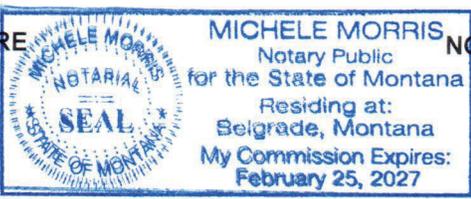
State of Montana

County of Gallatin, to-wit:

Taken, subscribed, and sworn to before me this 19 day of August, 2025

My Commission expires February 25, 2027.

AFFIX SEAL HERE



NOTARY PUBLIC

[Signature]